

Lifts Group

Minutes of the CIBSE Lifts Group Executive Committee
4 February 2021



PRESENT

Gina Barney
Michael Bottomley
Dave Cooper
Elizabeth Evans
WeeChuan Lim
Phil Pearson
Richard Peters
Adam Scott
John Bashford
Nick Mellor

APOLOGIES

Stefan Kaczmarczyk
Len Halsey
Rory Smith
John Carroll

DISTRIBUTION

Those present, apologies and web site

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1. Welcome and apologies

The meeting was opened by AS.

AS gave a tribute to the late Ian Jones. A minute's silence was held.

Apologies received were noted.

2. Minutes of previous meeting

The previous minutes were reviewed and accepted without amendment.

3. Matters arising not on agenda

None.

4. 2021 AGM

The AGM was being held on Zoom. RP had prepared a summary of 2020 events which was reviewed and agreed.

There had been no new officer nominations received following the AGM announcement. LH and EE were stepping down from the Executive and were thanked for their service. RP was thanks for his service as secretary.

The following will be proposed for the 2021 Executive:

Chairman & BSi Representative, Adam Scott

Vice Chairman, Michael Bottomley

Secretary, WeeChuan Lim

Treasurer, Richard Peters

Events Organiser (North of England), Phil Pearson

Events Organiser (South of England) & Technical Editor CIBSE Guide D , Gina Barney

Event Exhibitions, John Bashford

Training & Development, David Cooper

Press & Publicity, Phil Pearson

LEIA Representative, Nick Mellor

UoN Representative, Stefan Kaczmarczyk

International Representative USA, Rory Smith

International Representative AU, John Carroll

SAFED Representative, Vince Sharp

5. Events in 2021

It was agreed to plan for Zoom events in March and June with a seminar in November. Possible dates and speaker topics discussed were:

- Brexit and impact on our industry, 31 March
- Firefighting and evacuation lifts, 30 June 2021
- Energy – embodied and operational, 24 November

The 2021 events team will detail and finalise.

GB/PP

6. Lift and Escalator Symposium

EE provided an update on the Lift & Escalator Symposium (LES) online event proposed for 2021. This event will include two workshops and invited speakers. An in-person event had been considered, but the costs are such that to break even approximately 100 delegates are needed. On this basis the risk to proceed was too great; the LES Trust had suffered losses because of the cancellation of two events in 2020. A full in person event is anticipated for 2022.

7. Industry Training

DC reported that the CIBSE Talent Pipeline and Apprenticeships Panel (which he Chairs) had replaced the Careers Panel.

RP had set up a new CIBSE Lifts Group YouTube channel with a sample bitesize video on Comb Plates prepared by DC. All were encouraged to review and propose additional topics to DC.

ALL

RP reported that Peters Research would resume face to face courses at their new training facility post pandemic.

NM reported on the ongoing cooperation between LEIA and the University of Northampton. They are working together on a new Level 4 university certificate. Some existing and some new units being developed. The intention is to provide engineering fundamentals for new starters in the industry, including apprentices. This provides an alternative to college courses. LEIA are seeing strong demand for distance learning.

8. Web site and database

The Lifts Group database is now managed by CIBSE; we have no direct access to the list because of CIBSE GDPR policy. AS will ask at a Groups meeting about how we might welcome new members.

AS

RP agreed to prepare a short video about Guide D section 4 as an example of how we could give a high-level introduction to Guide D.

RP

It was agreed that the Lifts Group would communicate all industry training courses via the website and email, not just those put on by the Group. This needs to be moderated appropriately.

WCL

9. Treasurer's report

The accounts in preparation for approval at the AGM are attached to these minutes.

10. Standards and Regulations

AS will present a summary at the AGM which will be posted on the web site with the minutes.

11. Any other business

MB reported that a new alliance of engineering services bodies (including CIBSE and LEIA) is launched on 10 February. This is an umbrella organisation; all members will retain their independent identity. The new alliance will “seek to further increase the representational impact of the sector and produce outputs that will support the delivery of a safe and more sustainable built environment”.

12. Next meeting

No date set.

CIBSE Lifts Group Accounts 2020

	Expenditure	Income	
Balance brought forward as at 1 February 2020			£5,753.20
AGM 2020 – 4 February 2020			
Dinner for speakers and exec	£159.56		£5,593.64
Sundial Group, Highgate House - 3 June 2020	£843.00		£4,750.64
25% cancellation charge for CIBSE Guide D: 2020 Launch			
Eventbrite - 1 October 2020			
Registration Fees for Virtual CIBSE Guide D: 2020 Launch		£655.88	£5,406.52
			£5,406.52
Balance as at 31st January 2021			£5,406.52

David Cooper
Treasurer.

