



# CIBSE West Midlands region

Annual General Meeting

29<sup>th</sup> April 2020

# Agenda



West Midlands

1. Apologies
2. Acceptance of minutes from 2019 AGM
3. Chairman's report
4. Treasurers report
5. Secretary's report
6. Almoners report
7. YEN report
8. Education Report
9. Election of Officers
10. Election of Committee
11. Honorary Auditors
12. Any other business

# Apologies – Eric Roberts

- None



West Midlands

# Acceptance of minutes – Eric Roberts

Minutes of 2019 AGM



West Midlands

# Chairs report – Jos Brownlie



West Midlands



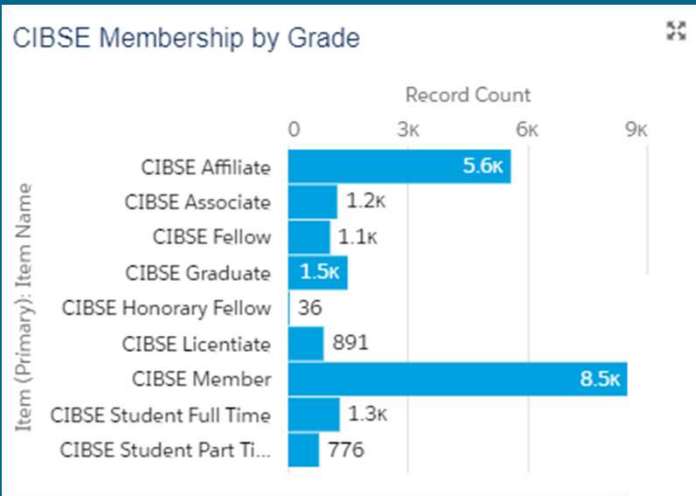
Jocelyn D. Brownlie  
EUR ING BEng CEng FCIBSE MASHRAE

Chair  
CIBSE West Midlands region committee

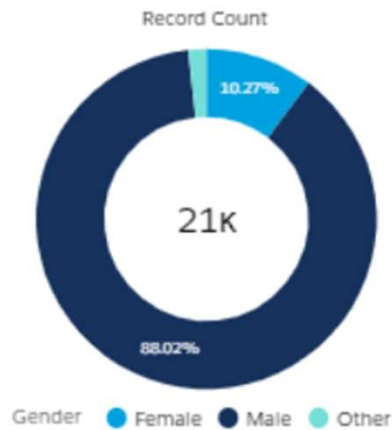
# The numbers (CIBSE)



West Midlands



	2020	2018	
Total	20,889	20,440	102%
Affiliate	5,600	5,474	102%
Associate	1,200	1,294	93%
Fellow	1,100	1,072	103%
Graduate	1,500	1,430	105%
Hon Fellow	36	38	95%
Licentiate	891	855	104%
Member	8,500	8,324	102%
Student - All	2,076	1,953	106%



Total CIBSE Membership

Total

20,889

# The numbers (CIBSE regions)



West Midlands

Region	Record Count ↓
Hong Kong	3,034
Home Counties North West	2,165
Home Counties North East	1,594
Other	1,431
Home Counties South East	1,310
South West	1,123
<b>West Midlands</b>	<b>1,071</b>
Scotland	1,032
North West	931
Southern	894
Yorkshire	871
Home Counties South West	861
Australia and New Zealand	775
Ireland	714
East Midlands	645
Merseyside and North Wales	494
North East	458
East Anglia	438
UAE	361
Northern Ireland	346
South Wales	340

Membership by region	2,020	2,018	
A&NZ	775	792	98%
EA	438	441	99%
EM	645	649	99%
HCNE	1594	1,528	104%
HCNW	2165	2,068	105%
HCSE	1310	1,298	101%
HCSW	861	831	104%
HK	3024	2,769	109%
M&NW	494	496	100%
NE	458	464	99%
NW	931	920	101%
NI	345	331	104%
Other	1431	1,429	100%
ROI	714	742	96%
Sco	1032	1,026	101%
Swales	340	332	102%
Swest	1123	1,102	102%
So	894	891	100%
UAE	361	353	102%
<b>WM</b>	<b>1071</b>	<b>1,048</b>	<b>102%</b>
Yor	871	879	99%
No region	12	21	57%
	20,889	20,410	

# The numbers (CIBSE West Midlands region)



West Midlands

Membership by region	2,020	2,018		
EM	645	649	99%	
HCNW	2165	2,068	105%	
M&NW	494	496	100%	
NW	931	920	101%	
Swales	340	332	102%	
Swest	1123	1,102	102%	
WM	1071	1,048	102%	

## West Midlands by Grade

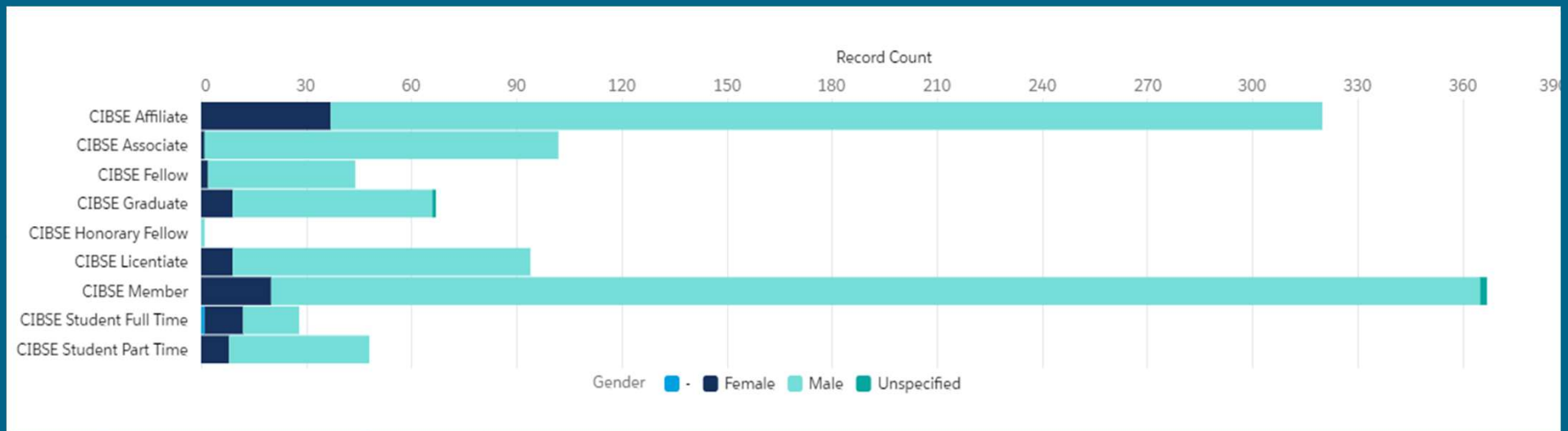
Grade	Record Count
CIBSE Affiliate	320
CIBSE Associate	102
CIBSE Fellow	44
CIBSE Graduate	67
CIBSE Honorary Fellow	1
CIBSE Licentiate	94
CIBSE Member	367
CIBSE Student Full Time	28
CIBSE Student Part Time	48
<b>Total</b>	<b>1071</b>



# The numbers (CIBSE West Midlands region)



West Midlands



# The numbers (CIBSE West Midlands region)



West Midlands

West Midlands by Grade and Age

Age Grouping →	N/A	<25	26-35	36-45	46-55	56-65	66+	Total
Grade	Record Count	Record Count	Record Count	Record Count	Record Count	Record Count	Record Count	Record Count
CIBSE Affiliate	11	25	53	60	84	70	17	320
CIBSE Associate	0	1	11	16	29	28	17	102
CIBSE Fellow	0	0	0	6	8	8	22	44
CIBSE Graduate	1	14	40	11	1	0	0	67
CIBSE Honorary Fellow	0	0	0	0	0	0	1	1
CIBSE Licentiate	0	17	23	17	13	20	4	94
CIBSE Member	0	0	28	85	97	71	86	367
CIBSE Student Full Time	1	16	9	0	2	0	0	28
CIBSE Student Part Time	2	31	9	4	2	0	0	48
<b>Total</b>	<b>15</b>	<b>104</b>	<b>173</b>	<b>199</b>	<b>236</b>	<b>197</b>	<b>147</b>	<b>1071</b>



West Midlands

# Regional Events (past) – Jos Brownlie

- CPD seminars
  - 11 in 2019-20 – 4 cancelled / postponed due to COVID-19 – (15 No. planned total)
  - 14 in 2018-19
  - 14 in 2017-18
- Breakfast event – Hydronic closed system optimisation
- Social events – Spring/Summer Socials
- Specifici – Design & Services
- Use of Menti
- Other events
  - Low carbon design,
  - LiteBytes,
- Collaboration with other regions & Institutions



West Midlands

## Regional endeavours – Jos Brownlie

- Renewable Energy toolkit now in use (neighbouring region)
- Eventbrite
- AV equipment – YouTube etc
- Neighbouring regions liaison
- Company liaison
- Website statistics
- Demographics
- HQ liaison – Regions Liaison Committee, Presidents awards dinner & Building Performance Awards
- Postcard
- Origins

# Annual Dinner 2019 – Jos Brownlie

- Friday 6<sup>th</sup> December 2019 ICC Birmingham
- Attended by
  - CIBSE board member – David Fitzpatrick
  - ASHRAE UK Midlands Chair – Mahroo Eftekhari
  - MND Shropshire branch – Malcolm Love
  - 2018 education award winner – Mitchell Dixon
  - Photos available via Facebook photo gallery
- Date for the diary
- Friday 4<sup>th</sup> December 2020
- Regional annual dinner ICC Birmingham
- (Current coronavirus / COVID-19 situation pending)



# Annual Dinner 2019 - Charity



West Midlands

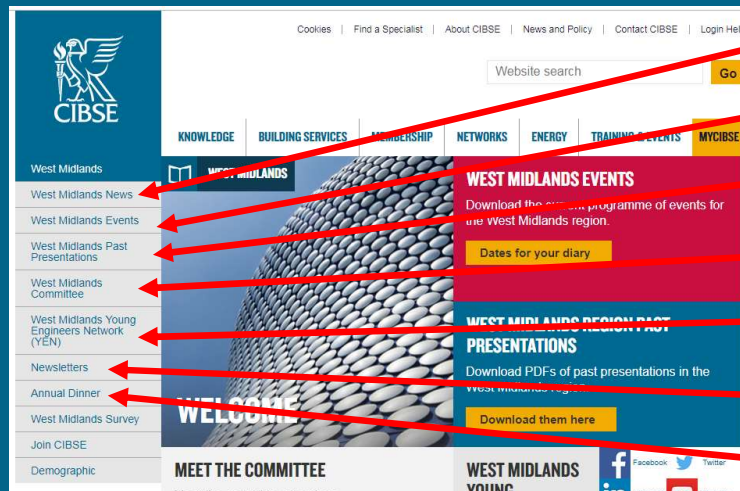
- MND Motor Neurone Disease
- Represented by Malcolm Love (Shropshire branch treasurer) and Amy Kilpatrick at Annual Dinner
- Donation of £2,320



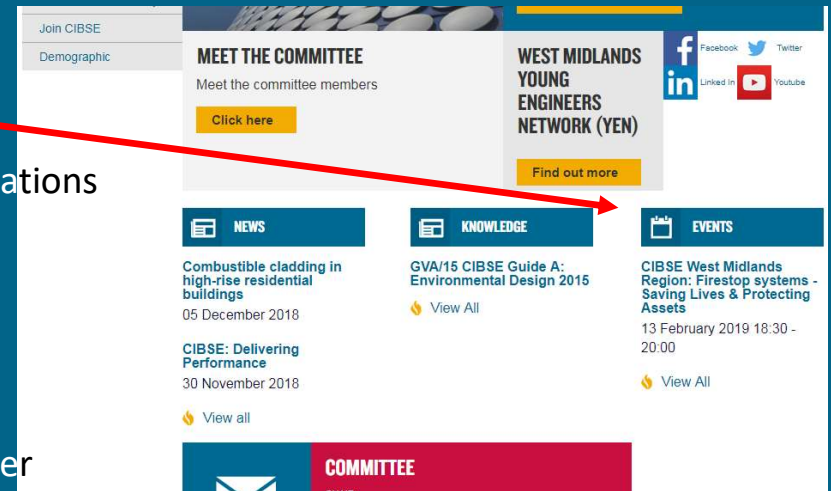
# Website – Jos Brownlie



West Midlands



- News
- Events
- Past presentations
- Committee
- YEN
- Newsletters
- Annual Dinner



www.cibsewm.org

# Get involved – Jos Brownlie



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- Vacancies for
  - Deputy/Assistant Treasurer
  - Education / Careers officer
  - SFE representative
  - ILEVE representative
  - General committee
  - Events
  - GET INVOLVED! 😊
- Benevolent fund



# Get involved – ideas for 2020-21



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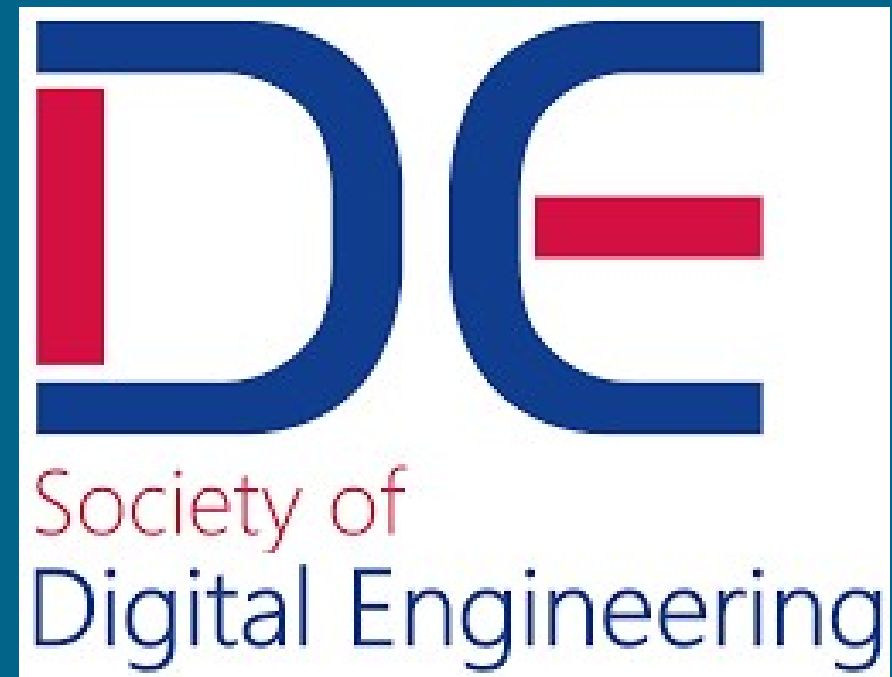
- The Anatomy of a SMART building
- Contract Law – collaboration with RICS etc
- Collaboration with IStructE regarding BWIC etc
- Site visits
  - Dalair
  - Rolls Royce
- Daylighting
- Apprentices
- Trailblazers
- Micro grids
- EV
- Bite size series?
- Go karting?
- Paintballing?
- Thermal modelling
- BIM
- May ball?
- Garden party?
- Family day?

# Society of Digital Engineering – Alex Kesidis



West Midlands

- Round Table discussion on use of Digital Technology 11/19
- Lighting design done digitally 02/19



# Society of Public Health Engineers – Rod Green



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- In 2019 SoPHE organised 7 successful CPD technical evenings covering a range of PH topics.
- 8 CPD seminars had been confirmed for 2020 and in February Aliaxis delivered a CPD Seminar on the use of the Vulcathene chemical drainage system.
- Unfortunately due to the current coronavirus pandemic all technical evenings have been suspended until CIBSE and/or the government advise accordingly.



# Society of Light and Lighting SLL – Sonia Pepperell



West Midlands

- **Lighting Publications:**
  - New
    - LG2 Lighting for Healthcare Premises (2019)
    - LG19 Lighting for Extreme Conditions (2019)
  - Under Review
    - LG4 Lighting for Sports (2006)
    - LG5 Lighting for Education (2011)
    - LG9 Lighting for Communal Residential Buildings (2013)
    - LG12 Emergency Lighting
- **Lighting Factfiles:**
  - Factfile 7 – Design and Assessment of Exterior Lighting Schemes (2019)
  - Factfile 15 – The Importance of Glare and Calculating UGR (2019)
  - Factfile 16 – Visual Guide to Emergency Lighting and Signage (2020)
- **Lighting, Research and Technology (LR&T)**

# Society of Light and Lighting SLL – Sonia Pepperell



West Midlands

- Ready Steady Light
- Lightbytes series
- Light Lines Newsletter
- SLL Young Lighter of the year – Entry Now Open
- SLL AGM – Annual report to be published online.
- Annual Awards and Presidential Address – Date TBC
- CPD Webinars



West Midlands

# Treasurers Report – Suki Bhamra

- Regional funding review
- 2019 £10,661
  - All special events not funded
  - Number of funded events reduced
- 2018 £10,236
- 2018-19 Accounts – Audited (Independent)
- 2019 opening balance £6,023.48 with closing balance £5,521.72

# Honorary Auditors 2018/2019



West Midlands

- Greg Bancroft FCIBSE
- David Callaghan MCIBSE



West Midlands

# Secretary's Report – Eric Roberts

- Most seminars have been videoed and uploaded to YouTube
- Menti is now being used to gather seminar feedback
- Seminar booking adopted using Eventbrite
- Committee vacancies - committed volunteers welcomed





West Midlands

# Almoners Report – Alan McWilliam

- Support from regional committee & members over last year gratefully received
- The number of West Midlands live cases has reduced to one
- In addition there is one 'out of region' case with whom contact is retained by Alan
- Trend of lower applications for help continues
- Trend in West Midlands same as other regions
- Increase requests for support from the fund due to C-19 outbreak and impact on industry anticipated
- Ideas requested for supporting younger members or dependents of members, eg; cost of study, course fees etc

# YEN Report – Jack Kenny



West Midlands



# YEN Report – Jack Kenny

## Events 2019:

- January 2019 – January Blues Quiz – Social & Networking Event
- February 2019 – Blackbelt Negotiator – CPD Event/Workshop
- April 2019 – Neuroscience of Leadership – CPD Event/Workshop
- August 2019 – Summer Social Event – Social & Networking Event
- November 2019 – NetZero Carbon Event – CPD Event

## Events 2020:

- January 2020 - Blues Busting Quiz Night – Social & Networking Event
- February 2020 – 20x20 Vision – CPD Event with BAA, IStructE and BCO.
- TBC - Breakfast Networking Event
- TBC – Site visit
- TBC – Debate
- TBC – Joint events with other societies
- TBC – Social/ Networking events



West Midlands





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# YEN Report – Jack Kenny

## Activities in the last 12 months:

- CIBSE WM YEN is active on social media:
  - LinkedIn – CIBSE West Midlands YEN
  - Instagram – CIBSEWMYEN
- Meet the committee campaign.
- Affiliate with other networking groups in the region – completed joint event with BAA, StructIE and BCO with future events to be discussed.
- Present in all the major events in the region.
- Yearly quiz and summer social as stand out events.

# YEN Report – Jack Kenny

## Current committee:

- Chair – Jack Kenny
- Vice Chair – Niamh Luck
- Communications Manager(s) – Raj Lehal & Lewis Ward
- Treasurer - Nondas Loukas
- Events Co-Ordinator(s) – Ian Sullivan & Rasmus Foster
- Group Member/External Liaison – Edwin Boavida

## Committee Members:

- Lee Tabis, Bernadetta Pawlik, Josh Walters, Brad Knight and Nicholas Liggins.



# Education Report – Martin Trentham



West Midlands

- Change to this years nomination process
  - Open to local education establishments
  - Open to local employers
- 10 candidates nominated and interviewed
- 2020 – Education Officer role - VACANT





West Midlands

# Election of Officers – Eric Roberts

- Proposed structure for 2020-21

Election of Officers 2020-21	
Chair	Martin Trentham
Vice Chair	Jos Brownlie
Hon Secretary	Clive Wainwright
Hon Treasurer	Suki Bhamra

# Election of Committee – Eric Roberts



West Midlands

- Proposed structure for 2020-21

Election of Officers 2020-21	
Chair	Martin Trentham
Vice Chair	Jos Brownlie
Hon Secretary	Clive Wainwright
Hon Treasurer	Suki Bhamra
Papers Committee Chair	Phil Pearson
Papers Committee	Nigel Marriott
	Sonia Pepperell
	Alistair Moore
	Martin Trentham
Education & Careers Officer	VACANT - Get involved
IT/Website Officer	Jos Brownlie

YEN Representative	Jack Kenny
SLL Representative	Sonia Pepperell
SoPHE Representative	Rod Green
SDE Representative	Alex Kesidis
SFE Representative	VACANT - Get involved
ILEVE Representative	VACANT - Get involved
Social Secretary	Richard Bailey
Deputy Social Secretary	Gavin Robinson
Regional Almoner	Alan McWilliam
Inclusivity and Diversity Officer	Eric Roberts
General Committee	Geoff Nash



# Any other business

- None



West Midlands

AGM closed



CIBSE

West Midlands

# Social Report – Richard Bailey



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## CIBSE West Midlands Region Annual Dinner 2019

400 attendees at the ICC,  
Birmingham



# Social Report – Richard Bailey



West Midlands

Guest Speaker:

Geoff Norcott



# Social Report – Richard Bailey



West Midlands

CIBSE West Midlands  
Region Annual Dinner  
2019



Big thanks to our  
sponsors:



# Social Report – Richard Bailey



West Midlands

## Charity

Money raised through  
raffle and silent auction

MND (Shropshire  
branch)





West Midlands

# Treasurers Report – Suki Bhamra

- Social Account Review
- 2019 opening balance £14,784.39 with closing balance £16,097.54
- 2018-19 income inc. Sponsorship/Tickets/Raffles/Auction £33,176.78
- 2018-19 expenditure inc. Venue/Entertainment/Charities £31,863.63
- Ongoing income and expenditure during 2020 with late receipts/invoices
- 2018-19 Accounts – Audited (Independent)

# Social Report – Richard Bailey



West Midlands

- 2020
- Annual Regional Dinner TBC
- Sponsors including platinum sponsor interested however it was felt that it wouldn't be prudent to commit region funds at this moment
- We still have an option on 4 December at the ICC but they will accept another booking in the meantime should they receive one
- Possible that we run a dinner at a smaller venue given that spending budgets are likely to be constrained
- Open to recommendations for Charities...



# Social Report – Richard Bailey



West Midlands

Thank you for supporting our events

