



# CIBSE EMPLOYER OF THE YEAR

## PREPARE YOUR ENTRY

**Before starting your entry form, take a look through this document to make sure that you have all your entry answers prepared.**

Company details required:

- The total number of staff employed by your company
- The number of building services engineers employed
- An approximate number of graduates and/or people at a junior level employed in BSE in your company
- The total number of BSE members of staff currently on an approved training scheme within your company
- A brief overview of your company (200 words max)

**This award is free to enter and open to any organisation that is proactively committed to nurturing young talent in the building services sector.**

**#WECHAMPION**

**#CIBSEYEA**

Alongside the company details a nominated member of staff will have to provide the following statement:

- Please provide a statement describing the ways and the extent to which your company works with and develops young people, including at schools, colleges and young employees. Refer to the bullet points under 'Help with your entry' on the next page when compiling your submission (1000 words max)

In addition, a young engineer within your company must complete the following:

- Please tell us about your experience as a young engineer with your company, and why you endorse your company's entry for the CIBSE Employer of the Year Awards. (750 words max)

**Entry Deadline: 31 July 2024**

# HELP WITH YOUR ENTRY

To assist you with this entry the Judges have put together some helpful points to consider when constructing your entry.

The judges will want to know...

- Who is the senior person within the BSE team responsible for mentoring and training
- Evidence of organising training seminars specifically for young engineers
- An internal code of practice that defines your approach to developing young engineers
- Encouragement of young engineers to join professional industry bodies and do you pay for the cost of joining and annual membership
- Evidence of rewarding young engineers for academic achievement and for reaching professional milestones
- A clear career path in the organisation for young engineers

**READY TO SUBMIT?**  
**[cibse.org/YEA](https://cibse.org/YEA)**

- Encouragement of junior staff to engage in outside activities that might enhance their professional development and support the wider industry
- Evidence that young building services engineers are involved with schools and colleges and perhaps play a role in promoting the industry to future generations
- An exchange programme for young engineers
- Evidence of a defined diversity policy
- How you are supporting young engineers to acquire and share digital building services skills
- Do you have a registered training scheme which is approved by a professional body/engineering council? (Which professional body is this accredited by (CIBSE/IMechE/IET/IOP etc.) and when?
- What have you done in the last 12 months to improve your offering?



**YOUNG  
ENGINEERS  
AWARDS 2024**  
Employer of the Year

**ENTER NOW**

**[cibse.org/YEA](https://cibse.org/YEA)**

**#WECHAMPION**

**#CIBSEYEA**

