

CIBSE Certification Ltd - Code of Conduct for CIBSE Low Carbon Consultants and Low Carbon Energy Assessors

CIBSE Certification Code of Conduct

CIBSE Certification requires high standards of all Low Carbon Consultants and accredited energy assessors. In particular, all Low Carbon Consultants and assessors are required to observe the following Code of Professional Conduct.

Low Carbon Consultants (LCCs) and Low Carbon Energy Assessors (LCEAs) shall:

At all times so order their conduct as to uphold the reputation of energy assessors and low carbon consultants and to safeguard the public interest in matters relevant to the provision of energy certificates.

Exercise professional skill and judgement to the best of their ability

Discharge their duties and responsibilities with fidelity.

Actively maintain, and where possible encourage others to maintain, their professional competence in energy assessment through systematic improvement and broadening of their knowledge and skill in accordance with CIBSE Certification guidelines on Continuing Professional Development as published from time to time.

Ensure at all times that they conduct their activities as LCCs and LCEAs in a manner that ensures no conflict of interest can arise. Where a conflict of interest, or potential conflict of interest is identified the LCC or LCEA must inform their employer and/or their client and take appropriate actions to mitigate such conflict of interest. Records shall be kept by the LCC/LCEA for examination by CIBSE Certification during audits.

Additionally LCCs and LCEAs must disclose to their employer or client any significant interest in another company, firm or person carrying on any business which is connected with their activity as an energy assessor, and declare such interests in accordance with the Scheme Rules and the provisions of the relevant legislation.

Maintain adequate levels of professional indemnity insurance to cover their energy assessment activities.

Have due regard to the safety, health and welfare of themselves, colleagues and the general public.

Have due regard to environmental issues in carrying out their professional duties.

Seek to promote equal opportunities.

Low Carbon Consultants and Energy Assessors shall not:

Improperly offer or accept either directly or indirectly payment or other inducement to secure work or employment.

Undertake work for which they knowingly lack sufficient professional or technical competence or adequate resources to meet their obligations.

Knowingly misrepresent the views of the Institution.

Serve their own interests nor those of their employer or client when acting as an official representative of the Institution.

I hereby commit to abide by the above CIBSE Certification code of conduct.

Signature:

Date

Print Name:

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