



CIBSE Membership Fact Sheet

Membership Fees – I20

(Valid from 1st January 2012)

Application fees

A non-refundable application fee is payable by all new applicants, i.e. those who are not already in CIBSE membership.

If you are transferring from one grade of membership to another, you will not need to send an application fee.

Interview fees

The interview fee is payable with the application form if your application is for the Fellow, Member, Associate and Licentiate grades. Should you not be called for an interview following the initial assessment, the interview fee will be offset against your first year's subscription.

Subscriptions

Applicants for the Affiliate grade must send the application fee and the first year's subscription payment on application (indicated in bold in the table below). Applicants for the Student grades must send the first year's subscription payment on application (indicated in bold in the table below). If you are applying for the Fellow, Member, Associate, Licentiate, Graduate or Companion grades, **the subscription is payable** when your membership is confirmed. If you have already paid the annual subscription for another grade, the difference between this rate and the new grade rate is payable at this stage. If you are not called for an interview the interview fee already paid will be offset against your first year's subscription and you will be asked to pay the remaining balance.

Please refer to the table below for the appropriate fees for the grade you are applying for:

	Application Fees *	Interview Fees	Annual Subscription Rates
Fellow	£100	£130	£237
Member	£75	£100	£216
Associate	£55	£100	£157
Licentiate	£40	£90 if applicable	£119
Graduate	£15	n/a	£87
Companion	£70	n/a	£184
Affiliate	£15	n/a	£108
Student ** Full Time <i>Single payment for the duration of the course(max 4 years)</i>	n/a	n/a	£32
Student * Full Time <i>If you apply in your final year (annual rate)</i>	n/a	n/a	£22
Student * Part Time <i>(annual rate)</i>	n/a	n/a	£32

* Fees are not refundable

** To be eligible for the Student rates your tutor must sign your application form. Please give details of your course including start and expected end dates.

NB: Members transferring grades: if current year subscriptions are outstanding, applications for transfer cannot be processed.

Engineering Council Registration Fees

For members who are registered with the Engineering Council the following fees apply in 2012:

Registration Grade	Entry Fee	Annual Fee	Reduced Annual Fee
CEng	£46.00	£32.50	£14.50
IEng	£36.00	£27.50	£13.50
EngTech	£15.00	£15.80	£9.00

Non Standard Routes

Mutual Recognition Agreements

Route	£
Mutual recognition agreements with international and UK institutions	75
EU Directive	75

Technical Report Route and Experiential Learning Route for Member CEng and Associate IEng

Fee	£
Administration fee	100
Technical Report assessment fee	155
Interview fee	160

Reduced Subscription Rates

Members who are suffering hardship may apply to CIBSE for a reduced subscription. This will be considered on an individual basis.

Direct Debit Payments

A discounted annual subscription is available to existing UK members who are paying by Direct Debit. You will be informed of the reduced rate when your payment is requested. Please note that the Direct Debit rate is not initially available when transferring from one grade to another during the year.

Overseas Members

For existing overseas members **who are paying by standing annual charge to an acceptable credit card**, a reduced annual subscription is available. Please contact CIBSE for further details.

Retired Member

The subscription payment for members aged 50 and over who have retired from full-time work, earning less than £7,500 per annum, is £43. Members must confirm their circumstances in writing.

Accepted Payment Methods

You can pay your subscriptions online at www.cibse.org where you can also update your contact details. CIBSE accepts the following methods of payments:

- Cheque drawn on a UK bank and made payable to the Chartered Institution of Building Services Engineers
- Bankers draft in sterling (drawn on a UK clearing bank if from abroad)
- Direct Debit mandate
- Mastercard or Visa mandate (continuous chargecard authority)
- Mastercard or Visa for one off call
- Switch
- Visa/Delta
- Postal Order

NB: A charge may be applicable for other cards.