

Lifts Group

Notes of Meeting of Lifts Group Committee Officers held at Glen House, Tottenham Court Road in London on Thursday 20th July 2006 at 1530hrs.

PRESENT

Dr Eur Ing G C Barney, (*Events Secretary*)
Mr S Russett, (*Chairman*)
Mr A Scott, (*Secretary*)

APOLOGIES

Mr J Carroll, (*Vice Chairman*)
Ms A Rothery, (*Treasurer*)
Mr J Snowball, (*Codes and Standards Representative*)
Mr M Bottomley

DISTRIBUTION

Those present plus;

Ms A Rothery, (*Treasurer*)
Mr J Carroll
Mr J Snowball, (*Codes and Standards Representative*)
Mr M Bottomley
Mr K Butcher (CIBSE)
Ms J Balian (CIBSE)
Ms S McDonough (*CIBSE – Director of policy and groups*)



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MINUTES

1.0 Welcome and Apologies

Simon Russett opened the meeting and welcomed all attendees.

Apologies were received and noted from:

Ms A Rothery
Mr J Snowball
Mr J Carroll
Mr M Bottomley

2.0 Previous Minutes

The previous minutes were accepted as read.

3.0 Matters Arising

CIBSE “Green Lifts” day has been arranged for 23rd August 2006. Hoare Lea, Dr Gina Barney, Dr Richard Peters and Adrian Shiner will all be supporting this initiative with presentations on the day.

A CIBSE Lifts Group sponsored bursary is available for research into building types and lift usage. GB has passed details of the bursary to Elevation magazine for publication and promotion within the next issue.

4.0 Standards & Regulations

Dr Gina Barney gave an overview of the status of current codes and standards as summarised below:

<i>BS EN81-1/2 +A1 + A2</i>	Now published by BSI though errors remain. GB to publish article in Elevation highlighting and correcting some of the errors.
<i>prEN81-40/41</i>	Comments stage complete now with CEN.
<i>PAS32-1/2</i>	In working group development
<i>PrEN81-21</i>	Meeting due end of July '06, now with CEN.

5.0 Meetings / Seminars / Presentations

This year's Annual Seminar is fixed for 2nd October 2006.

Presentation topics include the new "Guidelines" for testing in-service lifts, destination despatch control and double-deck lifts.

GB has negotiated copies of the new guideline document at £8 each; one copy will be available free of charge to all seminar attendees as part of the registration fee.

CIBSE affiliate membership will be promoted as part of the meeting.

Next year's Annual General Meeting is to be on 7th February 2007 and will be followed by an evening meeting.

GB has drafted a promotional flyer for distribution. It was agreed that the details of the AGM would be added to the flyer prior to issue. AS also pointed out that OTIS plc should read OTIS Ltd.

GB

Concern was expressed over the clash of lift industry events that occurred earlier this year when SAFed and LEIA both scheduled separate events on the same day as previously arranged and publicised Lifts Group events. It was agreed that GB would forward to SR the Lift's Group promotional flyer for the forthcoming Annual Seminar & AGM and that SR would write to LEIA & SAFed (enclosing the flyer) expressing concern and disappointment and seeking their assurance that future clashes would be avoided

GB / SR

6.0 CIBSE Lift Group Hong Kong

No report received.

7.0 Guide D

An approach has been received to license the Guide D for German translation and distribution. This is to be reviewed to ensure concerns over copyright retention and royalty fees are met.

SR / GB

8.0 Any Other Business

BSI have recently released a discussion paper to MHE4 proposing a National Committee review the need for a new British Standard relating to auto dialler functionality and software protocols. GB will send CIBSE Lifts Group recommendation supporting this initiative.

GB

Discussion on updating the Lifts Group website resolved the following actions:

- | | |
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| § New Roger Preston & Partners case study to be forwarded to Richard Peters for posting on the website. | AS |
| § New article on Double-Deck lifts to be forwarded to Richard Peters for posting on the website. | SR |
| § Details of Dr Barney’s CIBSE Conference “Low Carbon Lift” podcast link to be forwarded to Richard Peters for posting on the website. | GB |
| § AS’ article from last year to be forwarded to Richard Peters for posting on the website. | AS |

Discussion took place on the structure of the CIBSE magazine BSJ and the opportunity of having a different feature/focus in each month’s issue. Should this be adopted then the Lifts Group would certainly support the idea and provide content for the “Lift” issue each year.

Nominations are open for next year’s Executive Committee appointments. Further to an invitation from SR & GB, AS has confirmed his wish to stand for the position of Chairman.

9.0 Date of Next Meeting

To be arranged.