

LCC Design Register & Energy Performance Certificate (EPC) Training

Please tick these boxes to agree with the statements in order for us to process your application:

I am a fully certified Low Carbon Consultant

CIBSE encourages on-line bookings in order to guarantee a place on the course. Should you prefer to complete a booking form please be aware that the submission will not guarantee a place until it has been fully processed.

Please note that this is not an application to join the register.

Course Details <i>(Please use separate form for each course)</i>						
Course Date		Course Code		Course Name		
Delegate Details						
Title		First Name		Surname		
Job Title						
Email				Tel		
Organisation Details:						
Organisation						
Address						
Town		County		Postcode		
Membership Details:						
We extend our membership rate to members of the following institutions: CIBSE, RIBA, BIFM, RICS, IET IMechE, EI, CIOB, BIAT, InstR, IFE						
To receive the members rate enter membership details below or leave blank if non member						
Membership Institution:		Membershi p No / Ref:		Discount Code:		
Rates:						
Type of Course	Non Member Rate	Member Rate	Non Member Early Booking	Member Early Booking	Exam Only	Total Amount Incl. Vat
LCC/EPC	<i>£645+VAT (£774 inc VAT)</i>	<i>£580+VAT (£696 inc VAT)</i>	<i>£600+VAT (£720 inc VAT)</i>	<i>£550+VAT (£660 inc VAT)</i>	<i>£200+VAT (£240 inc VAT)</i>	
Payment Method <i>(*Invoice method for organisations only with copy of official purchase order documentation)</i>						
For payment by card please enter card details below						
Debit Credit Card No.						
Valid From		Expiry Date		Security Code <i>(last 3 digits on back of card)</i>		
Card Holders Name:				For invoice please enter PO No:		
Invoice or card address if different from above				Post Code		

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Revision Number	2	Signed	
Issue Date:	22/08/16	Page	1 of 2

Please return completed booking form to: training@cibse.org Any queries Tel: 0208 772 3637

For cheque payments please make payable to: CIBSE Services Ltd.

Address: CIBSE, CIBSE Training, 222 Balham High Road, London SW12 9BS

Booking Conditions:

CIBSE Training reserve the right to make changes to the speakers or programme. The right is also reserved in absolute discretion and without further liability to cancel any seminar when fees paid will be refunded. Acknowledged bookings are firm. Cancellation up to 4 weeks before the course is subject to a charge of 25% of fees due, later cancellation is not accepted but delegate substitution is allowed at any time. We reserve the right to request payment in advance for companies which have not had previous financial transactions with CIBSE Services Ltd.

How did you hear about this course?

Direct Email from CIBSE		Hard copy brochure from CIBSE		Through CIBSE Journal		Through search engine eg. Google etc	
Post Card /Advert in Magazine		Which Magazine					
Email from other organisation		Which Organisation					
Other method							

The personal information you give on this form will be held on the CIBSE database. Your contact details may be used by us to contact you with offers on similar CIBSE products and services.

If you do not wish to receive further information on CIBSE courses please cross this box

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