



## Steering Committee Meeting Minutes

**Date/Time:** 29<sup>th</sup> August 2019 / 18:00 – 19:30

**Location:** GBE Services | 5<sup>th</sup> Floor, Randall House, 6 Dowgate Hill, London, EC4R 2SU

### Attendees:

Konstantinos Tachtatzis	<b>KT</b>	GBE Services	Nathan Jones	<b>NJ</b>	Kier
Tom Burton	<b>TB</b>	Fairheat	Jennifer Elias	<b>JE</b>	Cundall
Alan Belton	<b>AB</b>	Nuaire	Nita Barnor	<b>NB</b>	XCO2
Mehdi Shahparvari	<b>MS</b>	LSBU	Ryan Harris	<b>RH</b>	Fairheat
Rossella Perniola	<b>RP</b>	Scotch Partners			

### Agenda

No.	Item	Comm. member	Timeframe / deadline
1.	<b>Review of actions from last meeting</b> GDPR Update: - Removed information Login Details: - Update required from RS on CIBSE migration to MS365 - Google account details to be updated	 <b>RP</b>  <b>RS/NJ</b> <b>RP</b>	
2.	<b>CBNs</b> - All committee members to add any other CBN ideas ( <a href="#">link</a> to drive) CBN3 Lessons: - Other industry events/CPDs were useful for sourcing ideas - Moderate speakers to keep on time/on topic - Carbon bite to be produced CBN2: - Carbon bite to be produced	 <b>All</b>     <b>RP</b>  <b>TB/RH/NJ</b>	
3.	<b>YEPG/CIBSE BSG Joint Event</b> - JE to provide update on speakers - Venue & budget TBC - BSG would prefer to not have a sponsor	 <b>JE</b>	
4.	<b>Building Tours Update</b> - LSBU postponed to October - Waste London Authority proposed for 20/09 - Sky Garden date TBC - Coal Drops Yard – Kings Cross (OL to contact if there is interest)	 <b>MS</b> <b>NJ</b> <b>AB</b> <b>OL</b>	
5.	<b>Consultations:</b> - EV Charging – 8 <sup>th</sup> October - Update from submitted response	 <b>JE</b>	
6.	<b>Regions Update</b> - East Midlands (HZ) – None provided - South West (SA) – None provided		
7.	<b>LSBU Collaboration</b> - MS to provide information regarding what topics their PhD students are researching on	 <b>MS</b>	
8.	<b>September Meeting</b> - Location and date TBD		

9.	<b>Update from EPG</b> <ul style="list-style-type: none"> <li>- <a href="#">EPG Power Hour</a> – 11<sup>th</sup> September AM</li> <li>- EPG August meeting update. NJ and JE attended, update to be provided next meeting.</li> </ul>	<b>NJ/JE</b>	
10.	<b>Upcoming non-YEPG Events</b> <a href="#">Build2Perform</a> – 26 <sup>th</sup> & 27 <sup>th</sup> November YEPG to assist by chairing an event. Any members willing to chair an event please get in touch with NJ/RP: <ol style="list-style-type: none"> <li>1. <a href="#">Heat Pumps: Specification, Integration and Whole Life Impact</a></li> <li>2. <a href="#">Heating and Cooling in a Low Carbon Future</a></li> <li>3. <a href="#">Hydrogen Applications</a></li> <li>4. <a href="#">Demand Management</a></li> </ol> <a href="#">RIBA – Housing fit for Purpose? Putting POE into Practice</a> – 17 <sup>th</sup> September <a href="#">CIBSE – Hydronic Closed System Optimisation with Post Occupancy Monitoring</a> – 25 <sup>th</sup> September <a href="#">CIBSE ASHRAE Technical Symposium 2020</a> – Deadline 16 <sup>th</sup> September	<b>ALL</b>	
11.	<b>Engineering Competitions</b> <ul style="list-style-type: none"> <li>- <a href="#">CIBSE Building Performance Awards</a> – Deadline 13<sup>th</sup> September</li> <li>- Engineering Challenges – Spanish contact to be forwarded to Nita for LinkedIn/Twitter</li> </ul>	<b>RP</b>	
12.	<b>Non-Meeting Committee Events</b> Committee Social – 13 <sup>th</sup> September, Bounce Farringdon  Autumn/Winter Games: <ul style="list-style-type: none"> <li>- To become winter games</li> <li>- Collaborate with other groups – YEN etc.</li> <li>- Brainstorm Energy Performance related games for September committee</li> <li>- NJ to contact BH to see if there prizes from last year</li> <li>- LSBU to host?</li> </ul>	<b>OL All NJ MS</b>	
13.	<b>Website Review</b> <ul style="list-style-type: none"> <li>- Meeting minutes to be uploaded</li> <li>- Historic events to be kept but added as new page is possible</li> <li>- Committee to identify useful links to update website</li> </ul>	<b>RP  All</b>	