



Steering Committee Meeting Minutes

Date/Time: 19 June 2019 / 18:00 – 20:00

Location: Hoare Lea | 12-13 Western Transit Shed, London, N1C 4AB, United Kingdom

Present:

Konstantinos Tachtatzis	KT	GBE Services	Ranjeet Bhalerao	RB	Buro Happold
Rossella Perniola	RP	Scotch Partners	Oliver Lockhart	OL	Hoare Lea
Aadam Saheed	AS	Arup	Konstantinos Charalampidis	KM	Arup
Khasha Mohammadian	KM	Willmott Dixon	Maria Gkonou	MG	Redrow Homes
Angeliki Krania	AK	Cundall	Jennifer Elias	JE	Cundall
Alexandra Kalymniou	AKA	Arup	Eleni Pyloudi	EP	XCO2
Renata Molnarova	RM	WSP	Nita Barnor	NB	XCO2
Alan Belton	AB	Nuaire	Lucy Pemble	LP	ICF
Nathan Jones	NJ	Kier			

Apologies:

Saadia Ansari	SA	Verco Global	Ryan Harris	RH	Fairheat
Tom Burton	TB	Fairheat	Hua Zhong	HZ	Nottingham Trent University

No.	Item	Comm. member	Timeframe / deadline
1	<p>2019-2020 Committee Election Results</p> <p>Joint Chair – Rossella Perniola & Nathan Jones Vice Chair – Konstantinos Tachtatzis Secretary – Oliver Lockhart Joint Events Lead – Aadam Saheed & Alan Belton Technical Officer – TBD Webmaster – Rossella Perniola (temp.) Social Media – Nita Barnor Liaison Officer – Jennifer Elias Regional Officer – Hua Zhong SC Members – Angeliki Krania, Alexandra Kalymniou, Renata Molnarova, Khasha Mohammadian, Maria Gkonou, Nikos Goufas & Eleni Pyloudi</p>		
2	<p>Building Tours</p> <p>2 Upcoming, details TBD:</p> <ul style="list-style-type: none"> - Southbank Uni – Nathan to confirm dates - Enfield Waste Facility – Nathan to confirm dates <p>1 Proposed:</p> <ul style="list-style-type: none"> - Sky Garden – Alan to contact Hilson Moran to begin arrangements 	<p>NJ NJ AB</p>	
3	<p>Carbon Bite Nights</p> <p>There is an appetite to run CBNs throughout the year</p> <p>2 proposed CBNs:</p>		

	<p>CBN 3 – CO₂ Heat Pumps/The Right Refrigerant Sub-team – RP, AB, KT & NB AB to chat with Steve Chapman (Regional Director for Daikin) RP to confirm lined up speakers Proposed date July 17th or beginning of August</p> <p>CBN 4 – DfP (possibly a joint event with CIBSE Building Simulation) Sub-team – JE, OL, RP & TBD OL to confirm if Building Sim are keen to host a joint event Proposed speakers – Robert Cohen (Verco), Darren Wolfe (Hoare Lea) & potentially client side? Date – To be confirmed, likely early August</p>	<p>AB</p> <p>RP</p> <p>OL</p> <p>JE & OL</p>	
<p>4</p>	<p>General Actions/Comment</p> <ul style="list-style-type: none"> - NJ to find out what the 19/20 budget for YEPG is - NJ to find out timelines for planning events - TB & RH have expressed interest in the Technical Author role, this is to be confirmed with them at CBN 2 - NJ/RP to agree who will be providing agenda for upcoming meetings - OL to help set up groups to limit committee wide emails - Social to be arranged - RP to collate and update photos and blurb for new committee members 	<p>NJ</p> <p>NJ</p> <p>TB & RH</p> <p>NJ & RP</p> <p>OL</p> <p>RP & OL</p>	
<p>5</p>	<p>July Committee meeting Date to be confirmed through doodle poll Location to be confirmed.</p>	<p>OL</p>	