



CIBSE Payment Form

PERSONAL DETAILS

Membership Number

Title First Name(s)

Surname

Preferred address

Post code

Email Address

Telephone Number

CREDIT / DEBIT CARD DETAILS

Please tick:

Mastercard Visa

Please note: we do not accept Amex

Card Number

Expiry Date / Security Code

Name and address the card is registered to (if different than above)

Post code

Signature of Cardholder

Date

/ /

Please select one:

Renewal/Reinstatement Fees: £

Application Fees: a breakdown of the required fees can be found on the relevant membership application form.

For more information on fees please visit www.cibse.org/fees

DIRECT DEBIT

Direct Debit is an annual payment to cover your CIBSE membership fees including Engineering Council Registration and Society fees. It is open to existing members, who hold a UK Bank account. Payment is normally taken during the first week of February. You will be notified of the exact date and amount.



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Originator's Identification Number:

Name(s) of the Account Holder(s)

Account Number

Sort Code

Address of the Account Holder(s)

Post code

Please pay CIBSE Direct Debits from the account detailed in this instruction subject to the safeguards issued by the Direct Debit Guarantee. I understand that this instruction may remain with CIBSE and, if so, details will be passed electronically to my Bank / Building Society.

All members have the option to make a donation of £5.00 to the Benevolent Fund with their annual subscription. As a Direct Debit payer this fee will be automatically added each year, to your subscription. If you would like to opt out of making this donation please tick here.

Signature of Account Holder

Date

/ /

The Direct Debit Guarantee

This guarantee should be detached and retained by the Payer.



- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank Building Society.
- If the amounts to be paid or the payment dates change CIBSE will notify you at least 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by CIBSE or your Bank or Building Society you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.