

Lifts Group

Minutes of the CIBSE Lifts Group AGM 10 February 2015



PRESENT

Gary Avis, Dunbar & Boardman
Gina Barney, Gina Barney Associates (**Events Organiser**)
John Bashford, J Bashford & Associates (**Chairman**)
Martin Baxter, Butler & Young Lift Consultants Ltd
Michael Bottomley, Movveo Ltd (**Treasurer**)
Mark Broom
Neil Brouder, Lift and Escalator Jobs
Steve Brunyee,
Alex Carmichael, Bureau Veritas UK Ltd
Ian Carter, Stannah
David Cooper, LECS (UK) Ltd (**Lift Academy**)
Paul Davidson, Hampshire County Council
Mark Davies, KJA Consultants Inc.
Dominic Dawson, Zurich Engineering
Ralph Dray, Calford Seaden
Elizabeth Evans, Peters Research Ltd (**Publicity**)
Chris Farrugia, Bureau Veritas UK Ltd
Rod Fisher, Focus FM
Anthony Forde, A A Electrical
John Gale, Creative Spark Design Partnership
Sarah Gubby, John Lewis Partnership
Len Halsey, Canary Wharf Contractors Ltd (**Vice Chairman**)
Prema Hewasinghage, L&Q Housing
Philip Hiscock, Butler & Young Lift Consultants Ltd
Lionel Hutt, Lester Controls
Ian Jones, Otis
Goran Josipovic, Ramboll
Weechuan Lim, Foster & Partners (**Committee Member**)
Gordon Lucas, ILECS
Stuart McGregor, The Lift Consultancy
Nick Mellor, LEIA
Steve Nash, Network Rail
Wynand Norden, LUL
Frank O'Connor,
Francis Parker, Sicovart Ent Co Ltd
Phil Pearson, Person Consult (**Committee Member**)
Richard Peters, Peters Research Ltd (**Secretary**)
David Pickering, Cook and Associates
Mickey Piper, Hays Recruitment

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Ade Rinu, Lamberth Living Ltd
David Scrivener, Butler & Young Lift Consultants Ltd
Haris Seliiyotic, Ealing Council
Chris Sharpe, City of London
Vince Sharpe, Allianz Engineering
Pat Stapleton, City of London
Brian Stewart, Focus Facilities Management Limited
Laura Stowell, Hays Recruitment
John Spragg, LUL
Mike Turner, Lester Controls
Tony Warren, Tony Warren Limited
Mike Wells, Stannah Lift Services Ltd
Dathan Williams, JLL

APOLOGIES

Adam Scott (**BSI Representative**)
Debbie Caton, Heathrow Airport
Kevin McNulty, Kone

DISTRIBUTION

Those present and web site
Dr Ken Butcher (CIBSE), Nyree Hughes (CIBSE)

1. Welcome and apologies

The meeting was opened by JB. Apologies received were noted.

2. Minutes of previous meeting

The previous minutes were reviewed and accepted without amendment.

3. Matters arising

There were no matters arising not on the agenda.

4. Report for 2014

RP presented a summary of the activities for 2014. A summary report of his presentation is attached to these minutes.

5. AGM Elections

The following people were proposed and elected unanimously as office for the Lifts Group:

Chairman, John Bashford
Vice Chairman, Len Halsey
Secretary, Richard Peters
Treasurer, Michael Bottomley
BSI Representative, Adam Scott
Events Organiser, Gina Barney
Publicity, Elizabeth Evans
Lift Academy, David Cooper
Member, Phil Pearson
Member, WeeChuan Lim

6. Events in 2015

GB reported that the annual seminar will be in November 2015, with Guide D as the topic. There may also be a Manchester seminar in June.

The CIBSE Guide D 2015 launch event will be on the 22nd September (day before Lift Symposium).

RP confirmed that the Lift and Escalator Symposium organised with the University of Northampton will be on 23rd and 24th September.

7. Treasurer's report

MB gave a summary of the accounts which had been reviewed and agreed by the committee. A copy is attached to these minutes.

8. Standards and Regulations

The CIBSE BSI representative was unable to be present to give a report, but we were fortunate to have Ian Jones (chairman of MHE/4) who updated the meeting.

9. Any other business

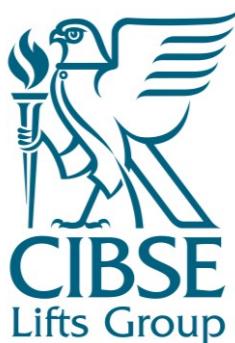
None.

10. Next meeting

Then next Lifts Group AGM and Evening Meeting will be on Tuesday 9 February 2016.

11. Presentation

The meeting was followed by a presentation on the New BS EN 81-20 and BS EN 81-50 by Nick Mellor of LEIA.



The CIBSE Lifts Group

Review of 2014 and looking forward to 2015

By Dr Richard Peters

The Chartered Institution of Building Services Engineers (CIBSE) promotes the careers of building services engineers by accrediting courses of study in further and higher education, by approving work based training programmes and providing routes to full professional Registration. CIBSE offers a range of services focussed on maintaining and enhancing professional excellence throughout its members' careers. The CIBSE Lifts Group is a specialist forum for members who have an interest in vertical transportation. The group meets regularly to promote technical standards, training and education, publications and various aspects of the vertical transportation industry.



The CIBSE Lift Group Executive 2015

Back row: WeeChuan Lim, David Cooper, Len Halsey, Elizabeth Evans

Front row: Michael Bottomley, Richard Peters, John Bashford, Phil Pearson, Gina Barney,

The CIBSE Lifts Group elected officers for 2015 at its Annual General Meeting on the 10th February 2015. Those serving this year will be John Bashford (Chairman), Len Halsey (Vice Chairman), Richard Peters (Secretary), Michael Bottomley (Treasurer), Adam Scott (BSI Representative), Gina Barney (Events Organiser), Elizabeth Evans (Publicity), David Cooper (Lift Academy), Phil Pearson (Events

Team) and WeeChuan Lim (Events Team). David Cooper is also a member of CIBSE's overall managing body, the CIBSE Council.

The Lifts Group February 2014 meeting addressed the *Lifting Operations and Lifting Equipment Regulations* with presentation from Dr Gina Barney of Gina Barney Associates, Antony Taylor of the Managing Agent's Property H&S Form, and Richard Hulmes of SAFed. The presentations were followed by a very lively debate concerning if professionals have a duty to isolate equipment which is potentially unsafe, even if they have no direct authority to do so.

A half day seminar in September addressed the *Implementation of EN81-20 and EN81-50*. This was followed directly by a second half day seminar to review the *Draft CIBSE Guide D 2015 Sections 3 and 4*. These sections address the planning of lift installations through the application of traffic analysis and simulation.

The highly popular *Symposium on Lift & Escalator Technologies* was held in partnership with the University of Northampton, 25 - 26 September 2014. Two days of peer reviewed technical papers were presented to an international audience of over 100 attendees. Proceedings are available to download from www.liftsymposium.org (past events tab).



[Lift \(US: Elevator\) Traffic Analysis & Simulation Open Forum, September 2014](#)



[Delegates of Lift \(US: Elevator\) Traffic Analysis & Simulation Open Forum, September 2014](#)

During 2014 the authors of *CIBSE Guide D: Transportation systems in buildings* prepared their draft of the 2015 version of this important industry guide. CIBSE Guide D is the key reference for anyone involved in the world of transportation systems in buildings. It offers a wealth of information and recommendations on the key issues affecting the design, installation, commissioning, maintenance and renewal of vertical transportation systems. The Guide has been updated throughout and brought into line with the latest codes and standards. The draft document review process is currently in progress, with the new edition due to be launched later in 2015.

The CIBSE Lifts Group 2015 programme will again provide a full schedule of events. For more information on current and past activities see www.cibseliftsgroup.org. The 5th *Symposium on Lift & Escalator Technologies* will be held 23 to 24 September 2015. For more information and to register, please see visit www.liftsymposium.org. There will also be events associated with the launch of Guide D 2015; one will be held on 22nd September 2105 which will be convenient for international attendees of the Lift & Escalator Symposium.

CIBSE Lifts Group Accounts 2014

Balance brought forward from 2014

£2,257.28

AGM 11 February 2014

AGM Dinner for speakers/committee	£151.25
Travel AGM	£155.75
Catering AGM	£45.60

Guide D editorial 13 May 2014

Travel GB	£190.95
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Lift Symposium 24-26 September 2014

Travel GB	£196.20
Dinner for speakers	£340.75
Surplus on workshops	£386.51
Lift Symposium contribution	£922.64

Annual seminar 26 November 2014

Travel An Sem	£158.55
Dinner for speakers	£306.63
Catering	£0.00
Registrations & Exhibitors	£1,870.00
	£1,545.68
	£3,179.15

Surplus 2014

£1,633.47

Balance carried forward to 2015

£3,890.75

Gina Barney
 Dr Gina Barney - 9 February 2015
Michael Bottomley
 Signed by Michael Bottomley, Treasurer
 Date
 10/2/2015