

Lifts Group

Minutes of the CIBSE Lifts Group Executive Committee
1 November 2017



PRESENT

Gina Barney (Events Organiser) (part time)
John Bashford (Exhibitions)
Elizabeth Evans (Treasurer)
Phil Pearson (Events Team)
Adam Scott (BSI Representative)
Richard Peters (Secretary)

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APOLOGIES

Len Halsey (Chairman)
Michael Bottomley (Vice Chairman)
Dave Cooper (Lift Academy)
WeeChuan Lim (Media)

DISTRIBUTION

Those present and web site
Ken Butcher (CIBSE), Nyree Hughes (CIBSE), Nick Mellor (LEIA), Stefan Kaczmarczyk (The University of Northampton)

1. Welcome and apologies

RP welcomed all present. Apologies were noted. LH had asked RP to chair in his and MB's absence.

2. Minutes of previous meeting

The minutes of the previous Executive meeting were accepted without amendment.

3. Matters arising

The Manchester Lifts Group meeting had been well received with 25 people attending.

AS noted that the BIM modelling discussion seemed to have gone nowhere. RP confirmed that he is working with a domain expert on this topic, and plans in future to engage with a Lifts Group discussion at a future date. There is discussion to be had as to the appropriate level of detail to be included at the different design stages. At the planning stage there is no need for detailed models which are, in any case, manufacturer specific.

It was noted that the agreed annual seminar event topic had changed. The expected turnout of 50 people is good, despite a clash with a LEIA event in Northampton.

RP had circulated the constitution of the Lift & Escalator Symposium Trust.

4. Lift & Escalator Symposium Update

The 7th Lift & Escalator Symposium in September had been very successful with 125 delegates and 16 countries represented. The 8th Symposium will be held in Hong Kong, China on 15th May 2018. The 9th Symposium will be held in Northampton on 19th to 20th September 2018.

5. Treasurer's Update

EE reported that the current balance is approximately £3600 with an additional £1600 income to come from the annual seminar. Overall our funds are trending up. Full accounts will be presented as normal at the AGM.

6. Industry training - update on progress and current position (including Lift Academy)

LH reported by email that he and DC are working with LEIA in trying to move forward with an accreditation scheme. This has been positively received. Further work needs to be done with respect to the Lift Academy and its role within any training structure.

The meeting approved of this progress. GB suggested a wider consultation within the Lifts Group executive.

LH

7. CIBSE Lifts Group association with TeenTech, sponsorship and opportunities to promote the LG to young people.

DC and LH are meeting with Maggie Philbin to understand exactly what would be expected from a sponsor and what commitment we need to make in terms of resource, time and material. DC and LH have proposed a “donation” of £1000 from the Lifts Group. This would give us publicity via the TeenTech scheme. This one-off donation was agreed on the basis that benefits include a speaker at least one of our events.

As we expect to have the CIBSE Lifts Group Logo on the TeenTech web site, it was suggested that we gain approval from CIBSE HQ.

LH/DC

8. CIBSE Lift Group web site and training portal

CIBSE are keen to bring www.cibseliftsgroup.org under their main umbrella but for us to manage the site as we currently do. CWL reported by email that he had tried the Kentico content management software used on the CIBSE website and found it restrictive. We are keen not to disturb the status quo if the result is less flexible.

RP will review with Richard Howard at CIBSE and report back.

RP

LH commented by email that we do need to work towards an overall template and then look at content. He is trying to set a separate meeting with CWL.

LH

9. Strengthening ties between CIBSE Lifts Group, LEIA and University of Northampton

LH had requested by email that, as part of trying to consolidate relationships between CLG/LEIA and Northampton we do need to get some understanding of Northampton’s position into the future. He would like to see these interrelationships more formally consolidated to provide a solid platform for the future.

RP will include NM and SK in the email distribution of CIBSE Lifts Group minutes to help communication.

RP

GB will coordinate directly with NM to ensure that we don’t have a clash of events again.

GB/NM

It was suggested that CIBSE Lifts Group and LEIA might consider representatives on each other committees. PP offered to be a representative.

LH/NM

GB and PP suggested LEIA might want to consider a Consultant LEIA membership option. GB will discuss this with NM.

GB

10. Latest update on what Brexit means for future lift/escalator standards?

GB advised that Brexit should have no impact on lift/escalator standards. AS will circulate a Standards update.

AS

11. Codes and Standards - responses from CIBSE members to draft proposals/changes

AS would like to address the lack of comments that we receive when we circulate DPC's by email. It was agreed the we should try organising evening meetings to discuss and comment on the next major DPC. People who cannot attend can be invited to comment via email.

GB/AS

12. Any other business

RP and GB will have discussions outside the meeting in relation to the formation of the Lift & Escalator Symposium Educational Trust. There are many ways to form charities. GB would prefer a more democratic structure. Personally, RP is not prepared to invest the additional time it requires to manage the sort of organisation that has these structures. The trustees give time voluntarily and are not allowed to profit from being involved.

RP/GB

AS reported that BCO are forming committees in relation to the 2019 edition of their Guide to Specification. AS has been involved in the past. It was agreed that it would be useful for him to formerly represent CIBSE on this group.

AS

RP asked about Guide D 2020. GB advised that this work would commence January 2019.

The date of the AGM and evening meeting was confirmed as 6th February 2018.

DC has been awarded fellowship of City & Guilds Institute relating to commitment to training young people in lift and escalator engineering.

13. Next meeting

Then next Lifts Group Executive/AGM and Evening Meeting will be on Tuesday 6th February 2018. GB will reserve rooms.

GB