



Minutes of the 2022 CIBSE AGM Auckland Wellington and Christchurch Chapters of the ANZ Region

Date:	Wednesday 1 st March 2022
Location:	On line https://us02web.zoom.us/j/87547060263?tk=yFNfJs0LtSk27AiyHFCdswxsOah9hZjyfBpRGhGXgw4.DQMAAAUYiYgJxY3R1RBbTIMOVFpbWZZRTg1UF9XWUF3AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA Meeting ID: 875 4706 0263
Present:	See attached list at the end.

Ref	Item	Action/ Comments
1.0	Apologies	
	Received from Nigel Cross, Anastasija Taranenko, Hamza Hijazie, Gemma Collins	
2.0	Introductions	
	Attendees introduced themselves	
3.0	Rule Change	
	The rule change was explained to attendees. <i>Motion: That, the proposed rule change to combine the Auckland Wellington and Christchurch committees be approved</i> Proposed: Raitis Seconded: Mark Carried: Unanimously	
4.0	Correspondence	
	Email correspondence supporting the proposal to combine committees was received.	
5.0	Confirming Committee members	
	The tabled list was amended to remove Hamza Hijazie and Anastasija Tarenenko who had advised verbally of their resignation the day before the AGM. It was also noted that Mark Crawford would be the interim Treasurer in 2022 <i>i. Motion: That, the amended list attached be of returning and new committee members be approved.</i> Proposed: Les Seconded: Jerrin Carried: Unanimously	
6.0	Actions from 2021 AGM (references from 2021Minutes)	
	4.2 Charge Cards – Not activated due to inactive chairs in the Wellington and Christchurch chapters	



Minutes of the 2022 CIBSE AGM Auckland Wellington and Christchurch Chapters of the ANZ Region

7.0	Chairpersons Report	
	<p>The Chair Raitis Kjestrup gave his first report, verbally outlining the activities of the Chapter as follows: experienced real challenges in the online environment. Intentions are to continue and where possible increase the online events. Very keen to connect with out of region members.</p> <p>Auckland put on the most online seminars of all ANZ regions this year Some of the online session this year did attract attendance from outside of Auckland resulting in a total attendance of 157. Post meeting Note 437 reviews or the recordings were downloaded which is exceptional coverage.</p>	
7.2	<p>Membership</p> <ul style="list-style-type: none"> i. Auckland is about 143, Numbers drop when students do not re-enroll. ii. Wellington around 32 iii. Christchurch around 28 iv. Female ratio above still to be reported 	

8.0	Treasurers Report	
	<p>The Financial Performance Report was tabled and discussed. Key points were highlighted:</p> <ul style="list-style-type: none"> i. It was noted that seminar income should show a total of \$977.30. This was not showing due to technical difficulties recording income in the Eventbrite site and then transferring income to the CIBSE account. This had now been overcome and would appear in next year's report ii. This year, one of the major expenditures was the cost of preparing the financial report. Students prize awards were lower this year due to the Unitec prize giving event being cancelled due to COVID restrictions. iii. As a Not-for-Profit organization we are limited to making a profit of no more than \$10000 a year so this is within operating parameters. <p>Motion: <i>That the Financial Performance Report be accepted.</i> Proposed: Mark Seconded: Raitis Carried Unanimously</p>	
9.0	General Business	
9.1	<p>The ANZ region AGM will be held on Friday 4th March with online attendance possible via links circulated by email; by CIBSE ANZ</p>	
9.2	<p>The resignation of Gemma Collins as regional and NZ treasurer, and committee member was acknowledged and thanked for many years' service including many as NZ chair. Mark noted that Gemma had been instrumental in revitalizing the Auckland region and worked hard to generate the current strong financial position. Her input will be missed.</p> <p>The other members of the committee resigning, Ruth Williams, Nigel Cross, Hamza Hijazie Anastasia Taranenko, Nick Fraser, and Ian Sumner are thanked for their service. New committee members were welcomed.</p>	



Minutes of the 2022 CIBSE AGM Auckland Wellington and Christchurch Chapters of the ANZ Region

9.3	<p>Members were encouraged to get involved with groups creating ANZ versions of Technical Guides. It was confirmed that documentation developed by CIBSE suitable for delivery to specific groups for educational purposes was available.</p> <p>The CIBSE role was clarified as <i>“The promotion for the benefit of the public in general of the art, science and practice of such engineering services as are associated with the built environment”</i> and <i>“The advancement of education and research in building services engineering”</i>, in response to questions, with opportunities for members to join groups, network and share learning with specialist interests including the Lifts groups and the Tall Buildings group.</p>	
-----	---	--

Meeting closed at 7.00pm

Minutes taken by Roger Birchmore

Attendee list

Registrants for 'CIBSE NZ AGM 2022'

Search by name or email

<input type="checkbox"/>	Registrants	Email Address	Registration Date
<input type="checkbox"/>	Raitis Rimovich Kjestrup	RaitisRK@Gmail.com	Mar 1, 2022 07:37
<input type="checkbox"/>	Lyll Senior	lyall.senior@liftsolutions.co.nz	Feb 28, 2022 19:46
<input type="checkbox"/>	Jerrin Pius	pjerrin27@gmail.com	Feb 28, 2022 15:39
<input type="checkbox"/>	Les Wilson	lawilson100@yahoo.com	Feb 28, 2022 14:48
<input type="checkbox"/>	Brendan McLachlan	mclachlanbrendan1@gmail.com	Feb 28, 2022 10:37
<input type="checkbox"/>	Josh Blackmore	josh.blackmore@wsp.com	Feb 28, 2022 07:09
<input type="checkbox"/>	Marcus Baker	marcus@ecohotwater.co.nz	Feb 28, 2022 04:57



Minutes of the 2022 CIBSE AGM Auckland Wellington and Christchurch Chapters of the ANZ Region

<input type="checkbox"/>	Chris Luneburg	chris.luneburg@arecongroup.com	Feb 25, 2022 09:19
<input type="checkbox"/>	Bipin Thomas	Bipin.thomas92@gmail.com	Feb 25, 2022 09:12
<input type="checkbox"/>	Mark Crawford	mark@markcrawford.co.nz	Feb 25, 2022 08:31
<input type="checkbox"/>	Sharon Pestonji	spestonji@cibse.org.au	Feb 24, 2022 11:24
<input type="checkbox"/>	Roger Birchmore	rbirchmore@unitec.ac.nz	Feb 9, 2022 10:22

Item 5.0

Auckland, Christchurch and Wellington Chapter's AGM 2022

The following Committee members were confirmed at the AGM on 1st March 2022

National Treasurer (Interim)

Auckland

1. Chair:
2. Secretary:
3. General Committee

Mark Crawford

Raitis Kjestrup
Roger Birchmore

Jerrin Pius (YEN)
Les Wilson
Mark Crawford
Bipin Tom Thomas
Chris Luneburg
Josh Blackmore