

# Lifts Group

Minutes of the CIBSE Lifts Group Executive Committee  
24 January 2022, 1300-1400h



## PRESENT

Adam Scott  
Dave Cooper  
Gina Barney  
Michael Bottomley  
Phil Pearson  
Vincent Sharpe  
WeeChuan Lim

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## APOLOGIES

John Bashford  
John Carroll  
Nick Mellor  
Richard Peters  
Rory Smith  
Stefan Kaczmarczyk

## DISTRIBUTION

Those present, apologies and web site

### **1. Welcome and apologies**

The meeting was opened by AS. Apologies received were noted.

### **2. Minutes of previous meeting**

The previous minutes were reviewed and accepted without amendment.

### **3. Matters arising not on agenda**

None.

### **4. 2022 AGM**

The AGM will be held on TEAMs Meeting 2 Feb 2022 at 1730h.

CL had prepared a summary of 2021 events which was reviewed and agreed.

- Seminar 1& 2
- Lift and Escalator Symposium

There had been no new officer nominations received following the AGM announcement. The following will be proposed for the 2022 Executive:

Chair & BSi Representative	ADAM SCOTT
Vice Chair	MICHAEL BOTTOMLEY
Secretary	WEE CHUAN LIM
Treasurer	RICHARD PETERS
Events Organiser (North of England)	PHILL PEARSON
Events Organiser (South of England) &	GINA BARNEY
Technical Editor CIBSE Guide D	
Event Exhibition	JOHN BASHFORD
Training Development	DAVID COOPER
Press & Publicity	PHIL PEARSON
LEIA Representative	NICK MELLOR
University of Northampton Representative	STEFAN KACZMARCZYK
SAFED Representative	VINCE SHARPE
International Representative USA	RORY SMITH
International Representative AU	JOHN CARROLL

## 5. Events in 2022

It was agreed to plan for Virtual or in-person events in June with a seminar in November. Possible dates and speaker topics discussed were:

- Seminar and AGM 02 Feb 2022.
- Firefighters and Evacuation Lifts, 15 June 2022 (Manchester) - £25 face to face.
- Lift and Escalator Symposium, 21-22 September 2022 (submissions abstract by 31 Mar 2022)
- To be confirmed, 29 November 2022 (Gina to book venue)
- Evening Meeting and AGM 7 Feb 2023 (to confirm in Nov 2022)

GB/PP

The 2022 events team will detail and finalise at least **2 MONTHS BEFORE** event for necessary publicity and circulation.

DC to share other symposium information for promotion via CLG website.

DC

### CLG and Industry Promotion

- a. Video – How I became a Lift and Escalator Engineer? RP studio?
- b. LinkedIn
- c. CIBSE Journal Articles (by first week of previous month)
  - GB: Commercial publication 150 words short article
  - GB: there is a lack of VT related article. Should at least have 1 article per year. (AS to raise at council, about engaging w CLG more. GDPR restrictions and member details). Lift and covid / Cybersecurity / Energy
- d. Connect with HK, India, UAE and Australia

Note

## 6. Lift and Escalator Symposium

Registration open, CLG to promote. Note deadlines for paper submission.

Note

## 7. Industry Training

RP had set up a new CIBSE Lifts Group YouTube channel with a sample bitesize video on Comb Plates prepared by DC. All were encouraged to review and propose additional topics to DC. – **ALL to share on LinkedIn.**

Peters Research have resumed face to face courses at their new training facility.

Note

NM reported on the ongoing cooperation between LEIA and the University of Northampton. LEIA to collaborate better and be specific on what they like CLG to help promote.

BS 7255 – NM and GB reviewing. Something will happen.

DC: building safety build and impact.

## 8. Web site and database

The Lifts Group database is now managed by CIBSE; we have no direct access to the list because of CIBSE GDPR policy. AS will ask (again) at a Groups meeting about how we might welcome new members.

AS

RP agreed to prepare a short video about Guide D section 4 as an example of how we could give a high-level introduction to Guide D.

RP

It was agreed that the Lifts Group would communicate all industry training courses via the website and email, not just those put on by the Group. This needs to be moderated appropriately.

WCL

DC/GB to share list of initiatives they are working on so that CLG can help share the extensive and great work behind the scenes. Same for all other executives.

DC/GB

## 9. Treasurer's report

The accounts in preparation for approval at the AGM are attached to these minutes.

Note

## 10. Standards and Regulations

AS will present a summary at the AGM which will be posted on the web site with the minutes.

AS

MHE/4 - Update

AS: CTBUH send letter to obtain Vendor data on Energy / carbon? Currently no demand template to run accurate energy modelling.

AS: to confirm BREEAM 2021.

## 11. Any other business

A. GB: Execs should review the TM54 draft.

Note

B. Contact Details of Executive members. Please share Mobile number. Chuan to set up WhatsApp chat group.

WCL

C. Rehearsal date for 2 Feb 2022 Seminar to be arranged w Jade.

AS/GB/NM

## 12. Next meeting

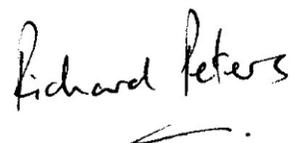
Tue 7 Feb 2023 (TBC)

Note

**CIBSE Lifts Group Accounts 2021**

	Expenditure	Income	
<b>Balance brought forward as at 1 February 2021</b>			<b>£5,406.52</b>
<b>Lift &amp; Escalator Symposium Educational Trust - 01 March 2021</b>			
Donation	£1,000.00		£4,406.52
<b>Dr Richard Peters - 23 December 2021</b>			
Payment to keep account open		£1.00	£4,407.52
<b>HSBC - 25 December 2021</b>			
Monthly account fee	£5.00		£4,402.52
<b>HSBC - 25 January 2022</b>			
Monthly account fee	£5.00		£4,397.52
<b>Balance as at 31<sup>st</sup> January 2022</b>			<b>£4,397.52</b>

Richard Peters  
Treasurer.



## MHE/4 Meeting Notes – Adam Scott

- Declaration of Conformity should now be referencing designated standards. UKCA mark can be on accompanying documents until the end of 2023, so cars can display CE mark until then if accompanying documents exist.
- Approved Document M review underway. Will provide evidence on spatial requirements for wheelchairs and trolleys.
- BS5655-6. Working draft is complete – committee reviewing.
- BS5606 new tolerance standard now published.
- Update on BS EN81 Part 28 is underway.
- Fire service concerned about the quality of retrospective fire stopping being carried out in the building trade.
- Review of whether escalator auxiliary brakes need to be initiated by speed sensor on the main drive shaft, not on the motor. Examples of where chain has broken between gear box and step band, motor has overspeed, but aux brake doesn't work.
- May 2022 should see new BS EN81 Part 76 out for public comment.
- Business cases being made for work in progress: BS 7801, BS 7255 and BS 5655-6
- Revision of BS 7255 reached Committee Draft 2.
- ISO/TC178/WG6/SG5 (Lift traffic design and control) no progress
- Active work at ISO/TC178/WG10 to revise ISO standard on energy ISO 25745-1/2 with new work group convenor