

Lifts Group

Minutes of the CIBSE Lifts Group Executive Committee
21 January 2020



PRESENT

Gina Barney
Michael Bottomley
John Carroll
Dave Cooper
Elizabeth Evans
WeeChuan Lim
Phil Pearson
Richard Peters
Adam Scott

**The Chartered Institution of
Building Service Engineers**

222 Balham High Road

London SW12 9BS

Telephone 020 8675 5211

Facsimile 020 8675 5449

www.cibse.org

APOLOGIES

John Bashford
Stefan Kaczmarczyk
Len Halsey
Nick Mellor
Rory Smith

DISTRIBUTION

Those present, apologies and web site

1. Welcome and apologies

The meeting was opened by AS. Apologies received were noted.

2. Minutes of previous meeting

The previous minutes were reviewed and accepted other than corrections to attendance: PP was not present, JC and JB were.

3. Matters arising not on agenda

None.

4. 2020 AGM

GB confirmed all arrangements for 4th February were in hand. EE confirmed publicity had gone out but will ask CIBSE to send out a reminder. WCL said that 12 had signed up so far.

All Executive attending need to sign up via the Lifts Group web pages.

RP will prepare a summary of 2020 events to present and circulate an agenda.

AS had gained approval from Richard Hulmes (SAFED Chief Executive) to invite Vince Sharp to join the Lifts Group Executive representing SAFED. *Post Meeting Note: Vince Sharp has agreed.*

The following will be proposed for the 2020 Executive:

Chairman & BSi Representative, Adam Scott
Vice Chairman, Michael Bottomley
Secretary, Richard Peters
Treasurer, David Cooper
Events Organiser (North of England), Phil Pearson
Events Organiser (South of England) & Technical Editor Guide D, Gina Barney
Event Exhibitions, John Bashford
Training Development, Len Halsey
Media & web site, WeeChuan Lim
Press & publicity, Elizabeth Evans
LEIA Representative, Nick Mellor
UoN Representative, Stefan Kaczmarczyk
SAFED Representative, Vince Sharp
International Representative USA, Rory Smith
International Representative AU, John Carroll

ALL

RP

5. Events in 2020

Manchester

10th June was proposed for the next Manchester meeting. PP will book venue and confirm. Possible topics include BS8300 (PP) and Current standards (AS).

PP

Guide D Launch

The Guide D 2020 launch will be at Highgate House, Northampton on 22nd September 2020, the day preceding the Lift & Escalator Symposium. Section authors at the meeting confirmed their availability. GB to organise schedule.

GB

EE had booked Highgate House for the launch event, plus an invited dinner for authors and reviewers. Costings for the launch event are based on 50 delegates. Peters Research Ltd will operate as event organisers and take bookings (as this is advantageous for VAT reasons); all profits will be donated to the CIBSE Lifts Group. A provisional delegate cost of £125 was agreed, including a copy of Guide D. GB will talk to Ken Butcher about a discounted price for the Guide D copies.

EE

GB

It was agreed that it was appropriate for the authors/reviewer dinner to be paid for by the CIBSE Lifts Group. Based on 20-30 guests this will cost in the region of £1000 to £1400.

London

GB will book CIBSE HQ for the Annual Seminar in November.

GB

6. Lift and Escalator Symposium

EE provided an update on the two Lift & Escalator Symposium (LES) events in 2020.

The 11th LES is in Shanghai, China on 4th May 2020, with a technical visit on 5th May – a tour of Schindler Escalator Factory at Jiading followed by a visit to Shanghai Tower. 16 abstracts have been submitted and papers are due in for review at the end of January. Abstracts are already on the LES web site.

The 12th LES will be in Northampton on 23rd to 24th September 2020. The first call for papers has been issued, abstracts need to be submitted by the end of March. The possibility of a keynote speaker on cyber security and the impact of AI was discussed.

Feedback in 2019 suggested papers on standards and safety would be particularly welcomed. NM's Shanghai paper would be welcome in Northampton.

EE/NM

7. Industry Training

DC is chair of the CIBSE Careers Panel. He reported LEIA has been successful with their work on the trailblazer scheme; they are now looking for an endpoint assessment organisation. T-levels are being presented as the equivalent of two A-levels. The Building Services course has nothing on lifts and escalators; representations have been made to City & Guilds, who are custodians.

RP reported that they were hosting courses by DC on Safe Release and Safe Working on lifts at Bridge House, Great Missenden. There was a general discussion about training required, and how the Lifts Group can promote what is available.

8. Web site and database

WCL invited executive members to send him suggestions for improving and refreshing the Lifts Group Web site. He will have a dialog with CIBSE as necessary.

WCL noted that recent attendance had been quite low. How can we improve this?

Emails are sent out on our behalf by CIBSE; the lead time is about 10 days now. GB will test if emails are received following registration.

PP is managing Linked In, MB Facebook. EE shares event details with magazines.

DC will ask Elevator World to raise the profile of CIBSE events in ELENET UK.

RP will write an article about AGM and 2019 activities. CWL will take photos of the AGM.

WCL would like more content for the training portal. Time is an issue, we are volunteers. A Guide D 2020 summary would be helpful. WCL/RP will set up a YouTube video channel mimicking what is done for LES conferences.

It was agreed the Lifts Group Web site should list courses/events provided by the industry as well as Lifts Group organised events.

9. Treasurer's report

The accounts in preparation for approval at the AGM are attached to these minutes.

10. Standards and Regulations

Lots is going on. AS will present a summary at the AGM which will be posted on the web site with the minutes.

ALL

GB

DC

RP/CWL

WCL/RP

WCL

AS

11. Any other business

DC and NM had been to an excellent presentation of future standards by Scott Steedman, BSI Director of Standards. DC will invite Scott to present at a CIBSE/LES event.

DC

JC asked about the implication of Brexit for the lift industry. As the UK are a member of CEN, the relationship related to standards does not change. Harmonization will disappear.

AS will attend the Groups and Societies meeting on 30 Jan. He will request a list of Lifts Group members and re-iterate that getting out our email messages needs to be fast.

AS

DC is joining the CIBSE Board

12. Next meeting

RP will send out a Doodle poll.

RP