

Lifts Group

Minutes of a Meeting of the Lifts Group Executive 5 February 2013

PRESENT

Mr Michael Bottomley (Chairman)
Dr Richard Peters (Secretary)
Dr Eur Ing Gina Barney (Events Organiser)
Mr Adam Scott (BSI Representative)
Mr John Bashford (Exhibitions organiser)
Ms Agnes Rothery (Treasurer)
Eur Ing David Cooper (Lift Academy representative)
Elizabeth Evans (Guest)



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APPOLOGIES

Mr Steve Hobson (Vice Chairman)

DISTRIBUTION

Those present plus apologies
Lifts Group web site
Dr Ken Butcher (CIBSE)
Nyree Hughes (CIBSE)

1. Welcome and apologies

The meeting was opened by MB. Apologies were received from SH.

2. Minutes of previous meeting

The previous meetings were reviewed and accepted without amendment.

3. Matters arising

There were no matters arising not on the agenda.

4. Events

RP previewed a presentation of Lifts Group activities to be presented at the AGM (attached to AGM minutes).

The 6 March seminar requires some additional publicity. RP will initiate emails to the Lifts Group list, the CIBSE list and Elenet. MB will chase Lerch Bates and Kone, both of whom are expected to send groups. DC will organise a Lift Academy mailshot. GB will mail her Manchester contacts.

A provisional date for the Annual Seminar in Manchester was set for 6 November 2013. GB will confirm. GB will book two rooms to ensure sufficient exhibition space.

EE will confirm magazine deadlines to ensure we have press releases issued in time.

GB will also plan a London meeting in December, date to be confirmed.

GB requested suggestion for speakers and topics be sent to her.

RP confirmed that plans for the Lift Symposium 26- 27 September 2013 were progressing well with already a strong list of UK and international speakers offering to present papers. We will also have a “traffic experts” meeting on the 25 September.

RP tabled exhibitor information proposal for Symposium, attached to these minutes. JB to review.

RP/MB
DC/GB

GB

EE

GB

All

JB

5. Lift Academy

After a quiet period during the downturn, there has been increased interest in the activities, including from non-apprentices. DC would like to video events and plans to make CPD pages published in Elevation available for the web site.

6. Treasurer's Report

GB/AR tabled accounts which are attached to these minutes. In the last year we have spent some of our assets on copies of BS7255. We had also sponsored Ana Lorente with a Scholarship relating to her work to support the ISO Committee TC178/WG10 which is writing Part 2 of ISO/DIS25745 – “Classification of energy efficiency of lifts, escalators and moving walks”.

AR was standing down from the committee, and was thanked for her work. GB will arrange for the new treasurer to become a signatory replacing AR.

GB

7. Elections

A number of people had come forward with an interest to join the committee. The following appointments would be proposed at the AGM:

Chairman, John Bashford (also responsible for Exhibitions)

Vice Chairman, Len Halsey

Secretary, Richard Peters

Treasurer, Michael Bottomley

BSI Representative, Adam Scott

Events Organiser, Gina Barney

Publicity, Elizabeth Evans

Lift Academy, David Cooper

Phil Pearson

Francis Parker-Allotey may be co-opted according to his attendance at events.

8. Standards and Regulations

AS's report is attached to these minutes. He requested in particular that people take time to provide feedback when a “Draft for Public Comment” is issued.

9. Any other business

None.

10. Date of next meeting

Not confirmed.

Post meeting note:

GB has booked Room A from 15.00 to 16.30 (for Executive meeting) and the Council Chamber from 16.30 to 19.30 (for Evening meeting) at CIBSE HQ on Tuesday 11 February 2014.

3rd Symposium on Lift and Escalator Technologies: Exhibitor Information

Exhibition Package

Area of 2m x 2m including (1.5m x 0.6m), 2 chairs, and 13 Amp Electrical socket. A table can be made available if requested in advance.

Prices:

Day 1 Only: £200.00 + VAT

Day 1 & Day 2: £300 + VAT

If 8m² or 12m² is required please purchase 2 or 3 units.

Payment is required in full at the time of booking and no refunds will be given except in the case of cancellation of the Symposium (see Terms and Conditions).

By purchasing an exhibition package you agree to the Terms and Conditions

How to Pay

Payment is being processed by Peters Research Ltd on behalf of The University of Northampton and The CIBSE Lifts Group. All funds will be transferred to the University of Northampton.

Credit card

To pay by credit card [click here](#)

Bank Transfer

Sterling Payments - Peters Research Ltd, HSBC, 1 Cornmarket, High Wycombe, Bucks, HP11 2AY
Account: 92405245, Sort Code: 40 24 17, BIC/SWIFT: MIDLGB2104S,
IBAN: GB17MIDL40241792405245

Euro Payments - Peters Research Ltd,
Account: 69422303, BIC/SWIFT: MIDLGB22, IBAN: GB16MIDL40051569422303

US Dollar Payments - Peters Research Ltd
Account: 69422311, BIC/SWIFT: MIDLGB22, IBAN: GB91MIDL40051569422311

Cheque

Please make cheques payable to Peters Research Ltd and send to:
Peters Research Ltd, Boundary House, Missenden Road, Great Kingshill, Bucks, HP15 6EB, UK

Euro and US Dollar prices may vary according to exchange rate variations. If an invoice is required prior to payment please email info@liftsymposium.org

Terms and Conditions

These terms and conditions constitute the agreement between the Organisers and the Exhibitor.

Definitions

Exhibitor – means any person, firm or company who has been granted exhibition space at the Symposium.

Organiser – means The University of Northampton and The CIBSE Lifts Group.

Symposium – mean the 3rd Symposium on Lift and Escalator Technologies, 26th & 27th September 2013.

Venue – means High gate House, Grooms Lane, Creton, Northampton, NN6 8NN

Payment

Payment is required in full at the time of booking.

Set up and removal

The exhibitor will be allowed access from 07:00 on 26th September 2013 to set up stands and equipment. Take down cannot start until the Symposium has formally closed. The Conference room must be completely clear by 18:30 on 27th September 2013.

Insurance and exclusions

The Exhibitor must provide at his own cost full indemnity insurance against public liability and all other usual risks in respect of loss, damage or injury to goods and persons and in particular against theft and cancellation in respect of the Exhibitor's participation in the Event.

The public liability insurance cover must be for a minimum of two million pounds sterling (£2,000,000) unless the Organisers expressly state otherwise.

The Exhibitor shall ensure that all of its insurance policies in respect for the Symposium are taken out with reputable insurers.

Any liability of the Organisers to the Exhibitor in any way arising out of this contract:-

- Shall be limited to direct losses or damage only and shall not extend to loss of profit or any indirect or consequential loss or damage howsoever arising; and
- Shall not exceed an amount equal to the total contract price.

Health and safety and all legislation and regulations relevant to the event.

The Symposium will be managed as far as is practicable in accordance with The Health and Safety at Work, etc. Act 1974 and all other Relevant Legislation and Regulations. The Exhibitor must fulfil its obligations in respect of all such Relevant Legislation and Regulations and ensure that all parties employed or engaged by the Exhibitor also operate within the laid down procedures.

Cancellation

In the event of The Symposium being cancelled or postponed for commercial or other reasons the Organisers will return all fees already paid but the Exhibitor shall not have any claim against the Organiser in respect of any loss or damage whatsoever consequent upon the exhibition failing (for whatsoever reason).

CIBSE Lifts Group Accounts 2012

BALANCE carried forward to 2012

	Expenses	Income	
7 February - AGM+Ev mtg: Exec Dinner 265.65, travel-hotel			£6,275.34
305.40, teas 18.00	£589.05		
27 March - Man Ev mtg hire, teas	£305.00		
5 March - IET/CIBSE event w/53 part - 50% Scholarship - Ana Lorente		£1,350.00	
27 September - Northampton, dinner, travel	£1,000.00		
17 October Travel Manchester	£573.37		
13 November - Copying An Sem 2012	£64.00		
13 November - Badges AnnSem 2012	£26.50		
13 November - Postages AnnSem 2012 74@50p	£51.58		
13 November - Travel AnnSem 2012	£27.00		
13 November - Dinner speakers/committee - AnSem	£100.00		
13 November - 150 BS7255 @£54	£231.55		
17 October - Manchester room hire, etc	£8,100.00		
13 November - Ann Sem refreshments	£522.00		
	£162.60		
	£11,752.65		
Income AnSem 2012		£4,716.00	
Book sales - Peters		£104.50	

BALANCE carried forward to 2013

Assets - 59 BS7255s	£693.19
Printing flyers, posting, stamps, printing, envelopes, labels, Balham room hire paid by CIBSE	£3,186.00

Dr Gina Barney - 1 February 2013

Gina Barney
Signed by Agnes Rothery, Treasurer
Date 5 February 2013

Notes of MHE/4 AP meeting held at BSi on Wednesday 6th February 2013.

AJS attended the meeting in his capacity as the CIBSE Lifts Group BSi representative. The following key items were discussed and recorded below as an update to Lifts Group members.

Draft BS EN 81-20

Safety rules for the construction and installation of lifts - Lifts for the transport of persons and goods Part 20: Passenger and goods passenger lifts.

Draft BS EN 81-50

Safety rules for the construction and installation of lifts - Examinations and tests Part 50: Design rules, calculations, examinations and tests of lift components.

Major revision documents now due for publication June 2014. Compliance is likely to be recommended from the date of publication and mandated for any equipment contracted to be placed into service after June 2017.

BS EN 81-22

Safety rules for the construction and installation of lifts - Lifts for the transport of persons and goods Part 22: Electric passenger and goods passenger lifts with inclined travel path.

Has now had premature reference to Parts 20 & 50 removed and is awaiting final approval for publication.

BS EN 81-28:2003

Safety rules for the construction and installations of lifts — Lifts for the transport of persons and goods Part 28: Remote alarm on passenger and goods passenger lifts.

Members states are being consulted as to whether they consider a revision is necessary. Initial thoughts were that one was not however the discussion is not yet concluded.

BS EN 81-77

Safety rules for the construction and installations of lifts - Particular applications for passenger and goods passenger lifts - Part 77: Lifts subject to seismic conditions

Now in process of formal vote with all comments resolved. Should see publication around September 2013.

BS EN 81-70:2003 Incorporating Corrigenda Nos. 1 and 2

Safety rules for the construction and installations of lifts — Particular applications for passenger and goods passenger lifts — Part 70: Accessibility to lifts for persons including persons with disability

WG7 has now been mandated with the revision of this document which will commence this year.

BS EN 81-72:2003

Safety rules for the construction and installations of lifts — Particular applications for passenger and goods passenger lifts — Part 72: Firefighters lifts

This standard's 5 year review is now underway with committee seeking agreement on the scope of proposed revision. Some concern being expressed by the UK over the scope of revision debate which is seeing certain countries seeking inclusion of requirements that only apply in their specific country. UK keen to position itself as the installer of more firefighters lifts than any other country and therefore the influential "expert" on the subject. Draft for public comment will be forthcoming in due course, probably next year.

BS EN 81-73:2005

Safety rules for the construction and installations of lifts — Particular applications for passenger and goods passenger lifts — Part 73: Behaviour of lifts in the event of a fire

This standard's 5 year review has started this month and will seek to clarify, amongst other issues, the confusion over whether the standard applies to all lifts. Draft for public comment will be forthcoming in due course, probably next year.

BS EN 81-58:2003

Safety rules for the construction and installations of lifts — Examination and tests— Part 58: Landing doors fire resistance test

This standard's 5 year review is now overdue however start on this work is in abeyance awaiting the finalisation of EN81-20 which is expected to introduce changes to the door design.

BS EN 81-41:2010

Safety rules for the construction and installation of lifts — Special lifts for the transport of persons and goods - Part 41: Vertical lifting platforms intended for use by persons with impaired mobility

A debate is beginning on a proposal to review the scope of Part 41 to include for use by all people (i.e. not just those with impaired mobility), to include for enclosed hoistways and cars and to automate control, to intents and purposes create a "slow speed lift" standard.

There is concern that products currently compliant with BS EN 81-41:2010 are not designed to be used by all and are not "slow speed lifts"; there may therefore be a risk of creating products that may not be fit for purpose. A preferable approach would be to consider a new "slow speed lift" standard as it is not permitted to redefine the scope of a published standard.

BS 5656 :Part 1 : 1997 Incorporating Amendment No. 1

Safety rules for the construction and installation of escalators and passenger conveyors Part 1. Specification and proformas for test and examination of new installations

Working draft is now complete.

The Building Regulations 2010 Approved Documents

The set of approved documents providing guidance to compliance with the Building Regulations has recently been revised and updated. Copies of the revised Approved Document M can be found at:

http://www.planningportal.gov.uk/uploads/br/BR_PDF_AD_M_2013.pdf

with a summary document of changes to all Approved Documents at:

http://www.planningportal.gov.uk/uploads/br/approved-documents-amends-list_2013.pdf

Members are reminded to look out for Lifts Group e-mails which draw their attention to the publication of new standards, both Draft For Public Comment (DPC) and final versions. Members are particularly encouraged to review and submit comments on DPC publications as this is the best way to influence future codes and standards.