



Calling Notice of the CIBSE Annual General Meeting 2023, Presentations, Inaugurations and President's Address

AGM for members of CIBSE will be held on Tuesday 13 June 2023 at 17:00.
At The Royal Society, 6-9 Carlton House Terrace, London, SW1Y 5AG

1. Programme for the evening

4.30 pm	Registration opens; tea and coffee
5.00 pm (prompt)	Annual General Meeting
6.00 pm	Tea and coffee
6.30 pm	Presentations, Inaugurations and President's Address
7.15 pm	Reception with wine and canapés
9.00 pm	Close

2. AGM Agenda

i. Minutes from previous AGM

To approve the minutes of the previous AGM of CIBSE held on Thursday 05 May 2022 and published in the August 2022 issue of the CIBSE Journal.

ii. Annual Report and Financial Statements

To receive the Annual Report and Financial Statements for the year ended 31 December 2022.

iii. Appointment of Auditors

To appoint Crowe UK LLP as auditors for 2023 and to fix their remuneration.

iv. Special Resolution: Membership Subscriptions

To approve the Special Resolution: that the annual subscriptions be altered as from 1 January 2024 as below.

v. Board and Council for 2023/2024

- a) To announce the Officers for the forthcoming year
- b) To announce new members of the Board and Council for the forthcoming year

3. Inaugurations, Presentations and President's Address

Following the AGM, the President's Address will be presented by the new President, Adrian Catchpole CEng FCIBSE.

BY ORDER OF THE BOARD OF TRUSTEES

Dated: 19 April 2023

4. Supporting documents

The following documents are the supporting documents on the website: www.cibse.org/agm

1. Calling Notice to the 2023 Annual General Meeting
2. Minutes of the previous AGM of CIBSE held on Thursday 05 May 2022, as published in the August 2022 issue of the CIBSE Journal
3. Annual Report and Financial Statements of the Institution for 2022, will follow at: www.cibse.org/agm

5. Proposed Membership Subscriptions

Membership Grade	2023 Rates (£)	Proposed 2024 Rates (£)	Increase (£)
Fellow	323	337	14
Member	294	306	12
Associate	215	223	8
Licentiate	162	168	6
Affiliate	147	153	6
Graduate	118	122	4
Student (Part Time)	44	46	2
Student (Full Time)	0	0	0
Retired	59	61	2

6. Register to attend

If you plan to attend the AGM and President’s Address, please register at www.cibse.org/agm or contact Rowan Crowley at rcrowley@cibse.org

Note: Members of all grades may attend the AGM, but only corporate members (Fellows, Members, Associates and Licentiate) are eligible to vote.

For those unable to attend, a video of the Address will be made available after the event on the CIBSE website at www.cibse.org/president.

