



West Midlands Region 2022 Awards

Entry Form Project / Initiative of the Year 2022

Ensure you read and understand the criteria and guidelines before completing this form.

1. For the purposes of this Award, a Project / Initiative is defined as being completed or achieving Practical Completion within the past 2 years.
2. Initiatives shall be defined as training, collaboration, use of new technology etc, however introduction of new products are excluded from this category.
3. No upper or lower limit on value
4. For Projects within the West Midlands CIBSE Region only
5. Photos and logos (of all companies involved) in a high-resolution format **must** accompany every entry. These can also be embedded into the document.
6. Please submit your completed entry form by email to [cibsewm.org](mailto:info@cibsewm.org) by the closing date of **28th October 2021 at mid-day**.

CATEGORY DESCRIPTION: PROJECT / INITIATIVE OF THE YEAR AWARD

This category rewards a project or an initiative that has demonstrated excellence or provided real value within our industry sector, such as collaborative working, training or implementation of new technology

Judges will be looking for examples of how the nominee has achieved this level of excellence:

Great examples of this will:

1. Provide evidence of how this has been achieved.
2. Provide associated testimony from relevant stakeholders
3. Demonstrate benefits to stakeholders.

Please complete all sections.

Section 1: Entry Details

Entry name
(Please keep this concise)

Applicant's contact details	Name	
	Organisation	
	E-mail	
	Telephone	
	Address	

Please list below all organisations that should be credited in relation to this submission:

Client		
Contact name		E-mail:
Organisation		
Contact name		E-mail:
Organisation		
Contact		E-mail:
Organisation		
Contact		E-mail:

Section 2: Project / Initiative Details

Project or initiative name / title	
Project location	
What are the project / initiative timescales or phase?	
What is the project or initiative value?	
Type of project or initiative	
Type of client or sector	

Section 3: Your Submission

General

Provide an overview of why this project or initiative has been nominated.

(maximum 250 words)

How is your project or initiative benefitting stakeholders?

(maximum 250 words)

What makes this submission a winning entry? Why do you think this work stands out from the crowd and how do you suggest we share this with the industry?

(maximum 500 words)

Make sure you address the category criteria and ensure that the judges will understand:

Actions

What actions were taken to deliver outstanding outcomes?

Impact

What results were achieved and what evidence can you provide?

Lessons learned

What lessons have been learned through this work and how have they been shared?

THE WEST MIDLANDS CIBSE AWARDS 'RECOGNISE THE BEST AND INSPIRE THE REST'.

What makes your submission special? We want to know if you are doing something that is new or different. Or if you are doing something that is common to the industry but doing it better than anyone else. It could be how you manage a specific process or a wide-ranging programme. It doesn't need to be technologically cutting edge, but it does need to be exemplary.

Can you demonstrate real benefits? We want data. You needn't submit all your information, but we need to know that you have changed or achieved something through some measurable information. Did you do it cheaper, better or with increased satisfaction to your clients?

Is it honest? We are not looking for marketing information. We want real stories which give an honest summary of all the issues that you have overcome to deliver.



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 CIBSE West Midlands Region